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**CHESWICK GREEN PARISH COUNCIL EXTRAORDINARY MEETING
 Monday 3rd October 2016 9:45am Cheswick Green Village Hall**

Present:

Cheswick Green Parish Councillors: Brian Brown (Chairman), Margaret Gosling, Steve Hall, Len Cresswell, Penny Phillips and Mick Swain.

138. To resolve that due to the special nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

138.1 Not applicable no members of the public/press present.

139. To discussion CGRA.

140. To receive a report from the Chairman regarding a meeting held with Borough Councillor Ken Hawkins.

The private session closed at 10:30am.

141. Apologies for Absence and to approve, if thought fit, the reasons if any given, for absence from the meeting.

141.1. None.

142. Declarations of Interest.

142.1 Cllr. Cresswell declared an interest in agenda item 18. *To discuss request to provide a donation towards a community pantomime taking place 16th/17th December 2016; as his wife was involved with this.*

142.2 Cllr. Brown declared an interest in agenda item 13. *To consider the tree survey report and any necessary action as a result of this. To receive an update in relation to a various number of trees recently reported by residents on PC owned land; as his ex-wife lived in a property near to one of the trees to be discussed.*

143. Dispensations.

143.1 None.

144. Public Participation (15 Minutes).

144.1 There were no matters raised.

145. To consider planning applications.

PL/2016/02350/MINFHO - 262 Creynolds Lane Cheswick Green Solihull B90 4ET; Two storey/single storey rear extension, single storey side extension and side facing dormer window to include increase in garage width (Resubmission of PL/2016/01466/MINFHO).

144.1 There were no comments or observations to be submitted.

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PL/2016/02374/TPO - 88 Creynolds Lane Cheswick Green Solihull B90 4ER;
Remove dead wood and crown lift one oak tree to front of property.
144.2 There were no comments or observations to be submitted.

PL/2016/02377/MINFHO - 17 Saxon Wood Road Cheswick Green Solihull B90 4JN;
New pitched roof over existing porch and garage conversion to form habitable room.
144.3 There were no comments or observations to be submitted.

145. To discuss local development including progress regarding Mount Dairy Farm and Blythe Valley Park/IM.

145.1 It was stated that work was very slow on the flooding prevention.

145.1.1 It was stated that notices had now been displayed, in relation to the extra number of house planned for Phase 2 and this had also been added to the Parish Council website.

Resolved; it was agreed - in all favour - that the letter that had been drafted and circulated should be sent to Nick Page and Anne Brereton at SMBC.

145.2 There were comments about the document recently issued by Turley, in relation to the Blythe Valley application and this making a case for the Kineton Road access stating it was very special circumstances, there were comments about access via commercial premises.

145.2.1 Cllr. Cresswell said it had been a very good response, he referred to this being tried elsewhere and the evidence that had been submitted with the Parish Councils response to this application. He commented about the possibility of being prepared to report the Borough Council to the Planning Inspector.

145.2.2 Cllr. Brown said that James Carpenter from SMBC had mentioned in an email some time ago, that this was the largest development in the Borough for some years.

145.2.3 In relation to the additional Turley document, it was agreed that the Parish Council had nothing further to add, its stance was the same.

145.2.4 There were comments about a document that showed SMBC endorsed the access road in principle, it was in favour of this. There were comments about modification to the bus gate, instead of Kineton Lane.

146. To consider repairs to the Village Hall roof. To resolve that Cllr. Swain will be the main point of contact in relation to this matter especially with the Structural Engineer and the Contractor. To delegate specific powers to the Sub Committee created to deal with this (BB/IB/LC/MS), for authorising expenditure of provisional funds up to a specific limit, beyond which they should seek to consult all available PC members for agreement, to obtain a majority agreement. To also resolve how the quotes to the specification will be dealt with.

Resolved; proposed Cllr. Gosling, seconded by Cllr. Cresswell and Cllr. Hall - that Cllr. Swain is the main point of contact in relation to the work on the roof.

146.1 It was stated that it was not necessary to have a Working Party to deal with the roof. Cllr. Swain referred to a pre-contract meeting and he spoke about what would happen if he was not available. It was stated that any one of the three other Councillors that had volunteered to assist with this issue could be contacted by the Structural Engineer who was also the Project Manager.

146.2 There were comments about if one or more of the trusses could not be replaced, that there would be an additional expense, it was noted that if this was the case, it would be reported to Cllr. Swain and stated that a decision would need to be made, then the Structural Engineer would be asked if the price was reasonable and a variation order would be needed.

146.3 It was noted that the deadline from quotes was 12 noon today and that as everyone was present, these would be opened in front of everyone, for a decision to be made.

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147. To discuss having a Parish Council representative on the CGRA Village Hall Management Committee.

147.1 It was felt this was not necessary at this time. There were comments about the possibility of setting up or formulating a group to deal with the management of the Village Hall.

147.2 It was suggested that two Councillors could join with the Booking Clerk, the cleaner and her husband and the Treasurer, Cllr. Swain and Cllr. Cresswell both volunteered.

147.3 There was a discussion about the status of the people paid for work in relation to the Village Hall. It was noted that the Village Hall had a separate bank account. There were comments about who ordered day to day items for the Village Hall, such as light bulbs and soap etc.

147.4 It was stated that if the Parish Council managed the Village Hall it would need to abide by the rules and laws in place. It was stated if there was a group established, this group could be authorised to spend up to a certain amount. There were some concerns about how the Village Hall was managed. There were comments about the possible effects on the people that were currently doing various jobs in relation to the Village Hall.

148. To receive any reports from Parish Councillors or the Clerk.

148.1 It was noted that Cllr. Hall and the Clerk were attending a WM Pension briefing on Wednesday 5th October.

148.2 It was noted that Cllr. Brown, Cllr. Hall and the Clerk were attending the WALC Precept and Budgeting briefing on Saturday 15th October.

148.3 Cllr. Brown said at the SAC meeting in July, there had been presentation from SMBC Officers, Gary Palmer and Danny Gouveia, information from this meeting would be circulated in due course.

148.4 It was stated that the Blythe Valley application could go to the Planning Committee on 30th November.

149. To consider the tree survey report and any necessary action as a result of this. To receive an update in relation to a various number of trees recently reported by residents on PC owned land.

149.1 It was stated that only one quote had been received for work on trees, this had been circulated to all Councillors.

149.2 Cllr. Cresswell referred to trees planted on the Recreation Ground and trees being swapped because they were being abused.

149.3 It was noted that the Clerk had spoken with a local resident, regarding trees overhanging gardens adjacent to the Recreation Ground, it was felt these had not been managed for some time. It was stated that it would be a good idea to get the trees along the fence cut back. It was noted that the quote for this was quite high but that it was a messy job.

149.4 Concerns regarding a conifer near a bungalow were discussed, it was stated that the roots from this tree would be as far reaching as the tree and it was unlikely anything could happen to this tree.

149.4.1 It was noted that the report stated not much could be done in relation to this tree or it would ruin the tree. It was pointed out that the tree was there before the house, it was possible the tree had been there for 100 years. Members agreed that they had considered what the resident had said and what the report stated and it would be reviewed again in 3 years' time.

149.5 There were comments about trees that had been cut back on Saxon Wood Road. At 12:05 Cllr. Brown left the room. It was stated that trees on Parish Council land that were slightly overhanging 52-54 Saxon Wood Road had been cut back, quite severely apparently by the residents and the cuttings had been dumped on top of the Japanese Knotweed. It was stated that it was against the law to let the Japanese

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Knotweed spread and noted that it had been treated several times. It was stated to possibly leave the branches where they were until they rotted.

149.5.1 There were comments about the EA providing information about how to deal with Japanese Knotweed.

149.5.2 It was suggested that a letter could be sent to the property owners regarding the cutting of the Parish Council trees, to inform them that they should only be cutting what was overhanging and nothing more, but where they had left the branches was inappropriate and now it was a case of waiting to see what happened with the Japanese Knott Weed. Cllr. Brown returned to the room at 12:15.

150. To discuss the Village Green and whether to obtain and plant Daffodils, particularly around the two memorial trees.

150.1 It was agreed that this should happen and suggested to ask Mr. Matthew Gardner, SMBCs Neighbourhood Co-ordinator, if he was able to donate any bulbs.

151. To discuss progress and other issues in relation to the Tesco Bags of Help funding.

151. There had been no progress to report.

152. To discuss Flood Protection procedures.

152. Item deferred.

153. Update on the area in front of the shops in Cheswick Green.

153. It was noted a quote had been received for an additional weekly litter pick at £20.

Resolved; proposed Cllr. Cresswell, all in favour - that this quote was accepted.

153.2 Cllr. Swain suggested approaching people that had some concerns to see if there had been an improvement.

153.3 Cllr. Cresswell pointed out that the shop keepers were renegading on their responsibilities, he pointed out that the litter pick currently only took place once a week and previously outside the Village Surgery nothing had been done for 6 months.

153.4 Cllr. Swain suggested to make it clear, what the Parish Council had done and to ask those involved what they were doing themselves.

153.5 It was stated that if the Village Surgery withdrew from the scheme, then the service outside the Surgery would be withdrawn.

153.5 It was noted that the Grounds Maintenance Specification needed to be reviewed and this needed to include the litter pick outside the shops and Surgery.

154. To discuss request to provide a donation towards a community pantomime taking place 16th/17th December 2016.

154.1 Cllr. Swain said a cake bake that was being arranged to raise funds for this.

Resolved; it was agreed - all in favour; that £100 would be donated under the General Power of Competence to Mrs. Pat Carr who was arranging this pantomime.

Note at 12:20 Cllr. Cresswell left the meeting.

155. To discuss possible traffic calming by the shops.

155.1 It was noted that Parish Council had made attempts in relation to this previously and spent considerable time to no avail.

155.2 It was stated that if people would not obey the 30 mph restrictions, they would not obey a 20 mph restriction.

155.3 It was felt there was very little if anything more the Parish Council could do.

156. To consider and resolve any action(s) in relation to items of correspondence received (supplementary page issued to Cllrs with the agenda).

156.1 The 2 envelopes received with quotes for work on the Village Hall roof were opened by the Clerk in the presence of Cllrs. Brown, Gosling, Hall, Phillips and Swain.

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Resolved: proposed Cllr. Swain, seconded Cllr. Hall – all in favour that the work would be given to Kingfisher providing work was started within 5 working days.
156.2 Information from WALC regarding Precepts and Referendums was noted and it was stated that the Parish Council needed to respond to this.

157. To discuss and resolve any actions in relation to the ongoing CGPC action list (*supplementary pages issued to Cllrs with the agenda*).

157.1 Noted.

158. Agenda items for next meeting.

158.1 None.

Meeting ended at 12:40