



Cheswick Green Parish Council

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CHESWICK GREEN PARISH COUNCIL

Wednesday 14th June 2017 7:30pm Cheswick Green Village Hall

Present:

Cheswick Green Parish Councillors: Brian Brown, Ian Bruce, Margaret Gosling (Chairman), Steve Hall and Mick Swain.

Clerk: Marie Zizzi

0 members of the Public

40. Apologies for Absence and to approve, if thought fit, the reasons if any given, for absence from the meeting.

40.1 Not applicable all Parish Councillors present.

41. Declarations of Interest.

41.1 None.

42. Dispensations.

42.1 None.

43. Public Participation (15 Minutes).

43.1 Not applicable no members of the public present.

44. To resolve to accept the Minutes of the Annual Meeting of the Council held on Wednesday 10th May 2017 (issued to Parish Cllrs. with the agenda).

Resolved: proposed Cllr. Hall, seconded Cllrs. Brown and Swain; that these were accepted as a true and accurate record.

45. To receive a report on the finances of the Council and to approve any payments made since last meeting and any payments to be made (issued to Parish Cllrs. with the agenda).

Payment to be agreed from Co-op acc Exercise Class June 2017 PC meeting

Chq No.	Payee	Amount
100124	Exercise class instructor for May 2017	£ 81.00

Chqs/Electronic payment transactions to be approved June 2017 PC meeting

Payee	Reason	Total	VAT	Net
To Co-op account	VAT reclaimed	£ 212.96		
Paper and Print	NP Newsletter	£1,144.00		
M. Zizzi	Petty cash top up	£ 100.00		
Vision ICT	Email hosted	£ 126.00	£21.00	£105.00
L. Cresswell	Reimbursement for envelopes purchased	£ 8.49	£ 1.41	£ 7.08

More in confidential section.

Resolved; proposed Cllr. Brown, seconded Cllr. Swain - that all payments were approved.

46. To receive the internal auditors report.

46. It had not been received, item deferred.

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47. To resolve to adopt amended CGPC Standing Orders as agreed at the Annual Meeting of the Council and that any reference to the 'Employment Committee' will be replaced with the 'Staffing Panel' (issued to Parish Cllrs. with the agenda).

Resolved; proposed Cllr. Hall, seconded Cllr. Brown.

48. To review the Parish Councils Financial Regulations, drafted Complaints procedure, draft grievance policy, procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998 and policy for dealing with the press/media.

48.1 Deferred.

49. To receive the Minutes from the Recreation Committee meetings held on 1st February 2017 and 6th March 2017 and any reports or recommendations from the Recreation Committee and to resolve any action to be taken. To agree a date and time for meeting (Minutes available on CGPC website).

49.1 The minutes were received.

49.2 It was noted the next meeting would take place on Wednesday 5th July 2017.

49.3 It was noted that there were a number of matters to be discussed and reviewed by the Recreation Committee.

50. To receive the Minutes from the Planning Committee meetings held on 6th February 2017, 20th March 2017 and 5th April 2017 and any reports or recommendations from the Planning Committee and any update in relation to the Neighbourhood Plan and other planning matters/issues (Minutes available on CGPC website).

50.1 It was stated that there had not been a Planning Committee meeting since the last Parish Council meeting.

50.2 It was noted that to date 153 surveys had been returned in relation to the proposed Neighbourhood Plan and stated that this was excellent.

50.2.1 It was stated that the comments were being collated and information would be circulated. Mr. Cockroft had offered to consolidate the comments over the weekend before the Planning Committee meeting on Wednesday 21st June 2017.

50.2.2 Cllr. Swain said he had already spoken about the newsletter at the U3A Core meeting and he would mention it again.

50.2.3 There were comments about the consultation session due to take place on Wednesday 28th June 2017 at 10-12 and 8-10pm. It was agreed that this event needed to be advertised on Parish Council notices boards and the website. Cllr. Hall agreed to produce a poster.

50.2.4 It was suggested that an additional consultation session could be held on a Sunday.

50.3 Cllr. Brown referred to an email from Mr. Davidson, in relation to contacting local businesses etc. Cllr. Swain said they had communicated with the residents and local businesses such as the shops and they could communicate with the other businesses at a later date.

50.4 It was pointed out that it was difficult to differentiate who the completed questionnaire were from and that some could be from the local shops.

50.5 It was noted that Cllr. Hall had produced a PowerPoint presentation for use at the consultation session and this needed to be looked at.

51. To consider planning applications and local development including progress regarding Mount Dairy Farm and Blythe Valley Park/IM.

PL/2017/01205/PPRM - Plot B Blythe Valley Park Blythe Gate Shirley; Erection of five warehouse buildings (Use Class B2/B8 with ancillary B1) with associated internal access roads, car parking, substations, service yards, landscaping and all other details required by Condition 3 relating to the reserved matters of layout, scale, appearance and landscaping as well as part-discharge of conditions 11, 14, 16, 19, 22 and 25

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(insofar as they relate to Plot B) pursuant to planning permission reference PL/2016/00863/MAOOT (The original hybrid consent was an EIA application and an environmental statement was submitted with the original application).

51.1 There were no comments to be submitted.

PL/2017/01240/PPFL - The Saxon; Erection of shelter.

51.2 There were no comments to be submitted. It was stated that work was already taking place at the pub and that a new fence had been installed.

51.3 Mount Dairy Farm; Cllr. Gosling said in relation to the poles Borough Cllr. Richard Holt had been helpful and taken this matter up with both Bloor Homes and Western Power Distribution and there was to be a meeting.

51.3.1 Cllr. Gosling said that soil was constantly being moved from one place to another. She referred to the ponds on the site and said that ducks were taking to these and that hopefully, when they were finished, they would attract more wildlife.

51.4 Blythe Valley; Cllr. Bruce said an Illshaw Heath resident was due to meet Anne Brereton (*Director of Managed Growth & Communities at SMBC*), in relation to the proposed layout of the roads, he said there would then be a meeting with the local residents to inform them what was happening.

52. To discuss PR and how to communicate besides Newsletters.

52.1 Members felt they were doing all they could, putting notices on the Parish Council notice boards and information on the website.

52.2 There were comments about the website and it was noted that with the previous Parish Council website, it was possible to see the number of 'hits' the site was getting. It was suggested that Vision ICT should be asked about this.

52.3 It was stated that messages were sometimes received from the website.

52.4 It was suggested that a notice could be put on the Parish Council notice boards, encouraging residents to look at the website.

52.5 Cllr. Swain said he would mention this at the U3A meeting.

53. To discuss the Parish Council website, including to replace current Standing Orders with newly amended Standing Orders if appropriate.

53.1 It was agreed that the newly adopted Standing Orders should be put on the website, to replace the current ones on there. Clerk to send pdf file to Cllr. Gosling.

54. To discuss co-option of members on to the Parish Council and the Recreation Committee.

54.1 It was noted that the Clerk had circulated suggested notices, information and forms to co-opt on to the Parish Council and also the Recreation Committee.

54.2 It was agreed that in relation to the Recreation Committee, these vacancies should be open to any interested residents.

54.3 It was agreed to display this information on notice board from Monday 19th June 2017, with a closing date for application forms as Monday 3rd July 2017 for both the Parish Council and the Recreation Committee. Clerk to add this date, recirculate information for members to put on notice boards and send to Cllr Gosling in pdf form for the website.

55. To discuss the War Memorial.

55.1 It was noted that the War Memorial Trust had made contact in relation to the Parish Council making an application for funding, more information had been requested and this had now been provided by Cllr. Hall.

55.2 It was queried whether if some funding was received, whether Bloor could use the money it would save towards something else.

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55.3 It was thought that Bloor would fund the work for the stones to be cleaned and erected and that the Parish Council would be responsible for sorting out the landscaping. It was suggested that if the Parish Council was successful in obtaining some funding, this could be used for the landscaping, however for the time being to wait and see what happened. Cllr. Hall explained that the bulk of the funding was set aside for WW1 memorials and that there was a smaller amount of other memorials.

56. To note for the Minutes - that during the 2017 internal audit - it was seen that on some pages of the September 2016 signed Minutes, Cllr. Brown had put that date as September instead of October. The internal auditor said signed Minutes could not be altered and to note this at another meeting for the record.

56.1 Noted.

57. To resolve that due to the Minutes from the Annual Parish Statutory meeting held in 2015 not being signed (*they were approved on 23rd March 2016 and should have been signed by former Cllr. Cresswell*), that these Minutes will be signed by the current CGPC Chairman.

Resolved: proposed Cllr. Hall, seconded Cllr. Brown - that Cllr. Gosling as the current Chairman, should sign these Minute and date them 14th June 2017.

58. Update on quote for height and width restriction barrier for access road.

58.1 The Clerk said she had left two messages with the contact provided by Solihull MBC but not heard anything back. Therefore, she had today contacted a company recommended by Bickenhill and Marston Green PCs Clerk.

58.2 The Clerk said to enable this company to provide a quote, she needed to provide them with the height, width and location.

58.3 It was suggested 2.2 metres in height and agreed that Cllr. Brown and Cllr. Hall would meet to look at the location for this.

58.4 Cllr. Hall suggested that this should be discussed with the Village Surgery and it was stated that it should not be located near the Village Surgery's back/side door.

58.5 It was noted that the Parish Council owned 2 car parking spaces near the sleeping policeman.

58.6 Cllr. Swain queried whether the Parish Council would need planning permission to install this.

59. To consider and resolve any action(s) in relation to items of correspondence received (*issued to Parish Cllrs. with the agenda*).

59.1 Information from WALC regarding 'Changes to Data Protection legislation in 2018' was noted.

59.2 A list of training events from WALC was noted; Cllr. Brown said there was to be Chairmanship training in September, but there was no date for this yet. It was suggested that Cllr. Gosling and the Chairmen for the Recreation Committee and Planning Committee should attend this.

59.3 Information from Sustain including possible funding from Veolia was noted. The Clerk said she had looked into this and had entered the Parish Councils postcode, to see if this area could apply for this, but it couldn't

59.4 Information from SMBC about its Draft Local Plan - Concept Masterplans - was noted and it was stated that SMBC had not decided about which areas yet and that the Parish Council could object to proposals at the Planning Inquiry.

59.5 A recent email from Mr. Dean Standley, objecting to the planning application for 38 Creynolds Lane was noted. It was stated that the Parish Council had made very similar objections.

59.6 Information from WALC about the Plunkett Foundation Call to action was noted. Cllr. Swain agreed to look at this.

59.7 Members did not wish to renew the annual subscription to the Open Spaces Society.

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59.8 Information about Merchant Navy Day, was noted it was pointed out that there was no flag pole to do this.

59.9 Information from Solihull MBC - Solihull Civic Honours 2017 - Nominate an unsung hero – by 16th July 2017 was noted.

59.10 Information from WALC about Planning and Building Control Enforcement was noted.

60. To discuss and resolve any actions in relation to the ongoing CGPC action list (*issued to Parish Cllrs. with the agenda*).

60.1 Reference was made to the item 'Maintenance agreements for the car park by the Village Hall'. It was stated that Chris Noble had an idea for the Parish Council, with the brewery and the shop owner to create an account, which they all contributed to on an annual basis, to create funds for when repairs were needed to the car park. Cllr. Brown said it was about a sinking fund. It was agreed to leave this on this list.

60.2 In relation to the outstanding action for BT, Cllr. Gosling said she would try and do something on this.

61. Agenda items for next meeting.

61.1 Co-option.

62. To discuss the way forward in relation to the Village Hall/Village Hall Management Committee (VHMC).

62.1 It was noted that there were potentially 5 people that had come forward that were interested in being involved with the newly formed VHMC; David Clifford, Peter Davidson, Denise Swain, Martin Williams and Mark Woodman.

62.2 Cllr. Swain said that Len Cresswell had asked to be considered.

Resolved; proposed Cllr. Bruce, seconded Cllr. Brown; that Cllr. Hall and Cllr. Swain should, as interested residents, be involved with the VHMC and that they were authorised to set this into motion and to move forward with this and sort out issues such as the finances.

62.3 Cllr. Swain said the Parish Council had a budget for the Village Hall and he suggested that the VHMC should be asked what needed doing and in what order.

62.4 There were comments about the flood barriers, it was stated that only Cllr. Brown and Mr. Ian Sill knew how to install these and that more people needed to know how to do this, it was noted that at the previous meeting some people had offered to learn. (*Cllr. Bruce, Cllr. Swain and Mr. Williams*).

62.5 It was stated that Mr. Ian Sill was still willing to carrying out general minor repairs, such as changing light bulbs etc.

62.6 There were comments about the main door.

63. To resolve that due to the special nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

63.1 Not applicable no members of the public or press present.

64. To discuss and resolve any actions regarding any items of correspondence or matters considered confidential.

64.1 None.

65. To discuss PAYE, payroll and Pension Scheme

Meeting ended at 8:40pm