



Cheswick Green Parish Council

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CHESWICK GREEN PARISH COUNCIL

Wednesday 12th July 2017 7:30pm Cheswick Green Village Hall

Present:

Cheswick Green Parish Councillors: Brian Brown, Ian Bruce, Margaret Gosling (Chairman) and Steve Hall.

Clerk: Marie Zizzi

2 members of the public

66. Apologies for Absence and to approve, if thought fit, the reasons if any given, for absence from the meeting.

66.1 Mick Swain – this was accepted.

67. Declarations of Interest.

67.1 None.

68. Dispensations.

68.1 None.

69. Public Participation (15 Minutes).

69.1 There were no matters raised.

70. To resolve to accept the Minutes of the meeting held on Wednesday 14th June 2017 (issued to Parish Cllrs. with the agenda).

Resolved; proposed Cllr. Hall, seconded Cllr. Brown; that these were accepted as a true and accurate record.

71. To receive a report on the finances of the Council and to approve any payments made since last meeting and any payments to be made (issued to Parish Cllrs. with the agenda).

Payment to be agreed from Co-op acc Exercise Class July 2017 PC meeting

Chq No.	Payee	Amount
100125	Exercise class instructor for June 2017	£108.00

Chqs/Electronic payment transactions to be approved July 2017 PC meeting

Payee	Reason	Total	VAT	Net
Bill Robinson	Internal audit chq No.300077	£144.00		
Warwickshire	3 members to attend	£135.00		
Training Partnership	chairmanship training			
Meadowfields GM	re-stake 3 trees in Jubilee Garden	£ 66.00	£11.00	£55.00
Paper and Print	NP Newsletter	£120.00		
M. Zizzi	Reimbursement for ink	£ 70.07	£11.68	£58.39

More in confidential section.

It was noted that there was £63.08 petty cash.

Resolved; proposed Cllr. Brown, seconded Cllr. Hall - that all payments were approved.

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72. To discuss whether to transfer some funds from UTB into CCLA account.

72.1 It was noted that there was no interest paid on funds in the Unity Trust Bank (UTB) account and the Clerk suggested transferring some money into the Charities, Churches and Local Authorities (CCLA) account, which did generate some interest. She said there was still £2500 to come from the Tesco Bags of Help funding and she was due to make a VAT claim for April, May and June.

72.1.1 It was suggested that enough funds for 3 months could be left in the UTB and stated that it was quite easy to transfer funds into and out of the CCLA account, it just required an appropriate letter and form to be completed and signed as per the bank mandates.

72.1.2 There were no objections to doing this, members agreed.

73. To receive first quarter (April-June 2017) expenditure sheets, bank reconciliation and quarterly comparison (actual expenditure compared to budget set) (issued to Parish Cllrs with the agenda).

73.1 There were no questions or queries. The Clerk said it had previously been agreed, that Cllr. Hall would check the quarterly bank reconciliation with the bank statements and sign these documents for internal auditing purposes. It was agreed that Cllr. Hall would continue to do this.

74. To receive the internal auditors report.

74.1 This had now been received and circulated to all Councillors. It was noted that there were no concerns and the Clerk was thanked for all her work on this.

74.2 The Clerk informed members that the External Auditor had contacted her with a number questions, including a breakdown of the income received for year ending 2016 and 2017 and a copy of the asset register.

74.2.1 It was noted that the asset register needed to be reviewed and suggested that the old lap tops and printers were removed. It was stated that any data on these computers needed to be properly removed, before they were disposed of. It was stated that the asset register was updated annually.

75. To review the Parish Councils Financial Regulations, drafted Complaints procedure, draft grievance policy, procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998 and policy for dealing with the press/media.

75.1 It was noted that most of these documents were almost ready to be approved and adopted, there was a small amount of work to do.

75.2 It was agreed to have a Working Party to look at and finalise these documents, on Monday 24th July at 10:30am.

76. To receive the Minutes from the Recreation Committee meeting held on 24th April 2017 and any reports or recommendations from the Recreation Committee and to resolve any action to be taken (issued to Parish Cllrs with the agenda).

76.1 The Minutes were accepted.

76.2 It was noted that Cllr. Swain was now the Chairman of the Recreation Committee.

76.3 It was stated that at the last meeting, the committee had agreed to sign up to the Charter for Trees, there were no financial commitments and the Parish Council would get a free tree. It was noted that the application form for this had now been received and it needed to be completed and returned. It was noted that there was a selection of trees to choose from.

76.3.1 It was stated that this tree could be donated to the Boys Brigade for the planting challenge.

76.3.2 There were comments about where to plant the tree, it was suggested to plant it on the Village Green, as two other trees had been lost. There were comments about asking the Grounds Maintenance Contractor or Midlands Forestry for advice. It was stated this needed to be progressed.

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76.4 Cllr. Hall said provisionally, the official turning on of the Christmas lights would take place on Friday 8th December, as the Clerk had been informed that the school Christmas fayre was taking place on Friday 1st December. He said an email had been sent to book the Village Hall from 5:30-8pm, SMBC had already made contact about the requirements, they still needed to let the Rev. Vicki Atkinson, Mr. & Mrs Tonks and the ukulele group know, as well as Shirley Round Table. They were planning much earlier this year.

77. To receive the Minutes from the Planning Committee meetings held on Wednesday 3rd May 2017 and any reports or recommendations from the Planning Committee and any update in relation to the Neighbourhood Plan and other planning matters/issues (*Minutes available on CGPC website*).

77.1 The Minutes were accepted; proposed Cllr. Hall, seconded Cllr. Gosling.

77.2 It was stated that Cllr. Hall was now the Chairman of the Planning Committee.

77.3 It was noted that the Neighbourhood Plan (NP) questionnaire had now been sent to local businesses and businesses at Blythe Valley.

77.4 It was stated that there had been quite a good response from residents with 160 being returned, which was about 140 more than last time. The information provided would be analysed to moderate a response. There were comments about attendance at the consultation events.

78. To consider planning applications and local development including progress regarding Mount Dairy Farm and Blythe Valley Park/IM.

PL/2017/01792/PNTC – Telecomms Installation Stratford Road; prior notification telecommunications for the installation of 17.5m high street works pole; installation of 2 No. dish antenna of 300mm diameter; installation of 3 No. equipment cabinets, installation of 1 No. meter cabinet, plus minor ancillary works.

78.1 There were comments about where this was to be located, that it was by the road, near the Golf Club on the Stratford Road, it was stated it was not a good image and it was the gateway to Birmingham from the motorway. It was noted that the Parish Council had until 1st August 2017 to respond to this application.

Action item: Cllr. Hall to draft a response objecting to this and circulate for approval. * see end of Minutes for response sent to SMBC.

78.2 **Mount Dairy Farm** (MDF); Cllr. Gosling said the Parish Council had once again contacted the developer, the Considerate Construction Scheme and Solihull MBC to pass on complaints being made by residents, in relation to the noise which was horrendous, especially in the morning, it had got worse, track diggers were being used very early in the morning, the footpath which was still a jungle, there had been less dust, due to the rain yesterday, the site was still not secure, the blocks were still in the brook, the water was still in the pond/swale and it was encouraging midges etc. this water was disgusting and the path was becoming narrower all the time.

78.2.1 It was stated that everything was just being ignored and suggested that the Parish Council should write to the Solihull Observer/News about this.

78.2.2 It was stated that until something happened, such as a child getting on to the site and drowning, nothing would be done, then it would be too late.

78.2.3 There were comments about ballast lorries being very dangerous and an incident where Cllr. Hall had almost been taken out by two large aggregate lorries racing down Illshaw Heath Road, which had appeared to be empty. It was thought that they had delivered to MDF and were on their return journeys. It was noted that they were from Midland Quarry Products. Cllr. Hall had stated that he was not sure where they were headed, unless they were taking the back route to the motorway.

78.2.4 Cllr. Bruce said an empty ballast lorry had knocked over a deer and left it on the side of the road. There were more comments about lorries using Illshaw Heath Road and suggested that another reminder could be sent to Bloor Homes regarding these lorries not using this road. It was pointed out that Ashley Prior, SMBCs Head of Highway Services had also previously been informed about this.

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78.2.5 Cllr. Bruce said Ashley Prior was attending the Illshaw Heath RA meeting.

78.2.6 In relation to the poles, it was noted that representatives from Bloor Homes and Western Power Distribution were meeting with Borough Cllr. Richard Holt and the local resident that had complained, soon to decide what to do about this.

78.3 **Blythe Valley**; Cllr. Bruce said no further work had taken place. He had heard that there may be alterations to the road network and that work on the access was meant to start this month.

78.3.1 Cllr. Bruce referred to the Section 106 Agreement, he said 3 pages were still missing, he referred to a schedule of working hours and a table top at the cross roads.

78.3.2 It was stated that there was a schedule of working hours for Mount Dairy Farm, but it was just being ignored and SMBC did not enforce its own planning conditions.

78.33 There were comments about TPOs and these specifically being put in place to protect trees, however trees were still being cut down.

79. To discuss co-option of members on to the Parish Council and the Recreation Committee.

79.1 It was felt that this had drawn a blank at present.

80. To discuss the War Memorial.

80.1 Cllr. Hall said the pre-application had been submitted to the War Memorials Trust and it had been accepted that CGPC had a case. He said there was a further more comprehensive form to complete now and they would need a 'conservation-accredited professional advisor', this would be paid for out of the grant.

80.2 Cllr. Hall said they had the history of the memorial. Cllr. Brown said this information had now been updated.

80.3 Cllr. Hall said they would not get any money until after everything had been done, Bloor Homes had agreed to fund the work and it was possible that Bloor Homes would have to pay for it and when CGPC received the funding, this could be paid to Bloor Homes.

80.4 There were comments about the company Bloor Homes had found to do the work and this company already having done this for another Parish Council, that had funding from the War Memorials Trust.

80.5 Cllr. Hall said this was moving along slowly. Cllr. Brown referred to the local resident that had written the history of the memorial, he said he was unable to read the name on one stone.

80.6 Members were unsure whether the stones were still on the Bloor Homes development site or if they had been moved to the company that were going to clean and re-erect them. Cllr. Hall said he would find out. It was noted that Bloor Homes had said that members could visit the company working on the stones if they wanted to.

81. Update on quote for height and width restriction barrier for access road.

81.1 It was noted that one quote had been received for £2350.70 plus VAT and the company that had provided this, wanted payment before the work was carried out. It was felt that this was too expensive. It was suggested to try to obtain other quotes.

81.2 It was stated that Veolia lorries were still using the access at the side of the Village Surgery. It was stated that this could be due to Sat Navs and suggested to contact Veolia about this.

82. To discuss purchasing a new notice board for Illshaw Heath.

82.1 Cllr. Bruce said the public side was not very good, it was difficult to put pins into it, especially for laminated notices, he said it was falling apart.

82.2 It was stated that the public side for Saxon Wood Road was not very good either and noted that Cllr. Hall had tried to repair it, by putting some screws into it, it seemed to be okay now.

82.3 Cllr. Bruce said he would look at it and make some suggestion about what could be done. It was possible they could sort this out themselves.

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83. To discuss Tesco Bags of Help funding.

83.1 It was noted that all documents and photographs had been submitted to obtain the final £2,500 for the Recreation Ground.

83.2 The Clerk said funding had been £12k, £10k and £8k but now it was £4k, £2k and £1k. She asked if CGPC was going to make another application and said there needed to be a specific project.

83.3 It was suggested that applications could be made for goal posts and/or notice boards, this should be progressed.

84. To consider and resolve any action(s) in relation to items of correspondence received (issued to Parish Cllrs. with the agenda).

84.1 An email from Jessica Milly with suggested links for the Parish Council website was noted, it was stated that if this was just information to help people apply for funding it should be okay, it was agreed to look at this in more detail first.

84.2 It was noted that the new WALC Chairman, wanted to be invited to attend Parish Council meetings. It was agreed that this would be considered again at the September Parish Council meeting and to possibly invite him to the October meeting.

84.3 An email from SMBC regarding Brownfield Land Register - Call for Sites exercise was noted. It was stated that there were very little brownfield sites in Solihull. It was stated that the TRW site was a brownfield site and that the land where the two derelict bungalows on Creynolds Lane were, was also a brownfield site.

84.3.1 Cllr. Brown said this email had not been sent to all Town/Parish Councils in Solihull and he referred to the CG proposed Neighbourhood Plan and providing feedback to SMBC, on how this was going.

84.3.2 There were comments about an old quarry site that had been put forward and nothing happening about this.

84.4 An email from SMBC with the Meriden Constituency Ward Action Plan was noted. It was stated that this referred to the planters under road signs, it was felt that some of these looked good, for example the one on Foxland Close and these should be kept. But others, such as the one opposite the pub were not maintained. It was suggested that the ones that did not look very good should be removed. It was stated that this could be reviewed at the next Recreation Committee meeting.

84.5 An email from an Urban and Regional Planning Masters student at the University of Birmingham was noted, it was regarding an interview about Neighbourhood Plans and consultation and looking for assistance.

Action item: It was agreed to invite the student to the next Planning Committee meeting on Wednesday 2nd August 2017 at 10am in the Village Hall.

84.6 Information from CSW and Broadband was noted. It was stated that there were problems with Broadband in Illshaw Heath, it was not very good. Cllr. Gosling said they needed to consult with BT about this. There were comments about Virgin offering a higher speed, at a more expensive cost and about Bloor Homes using Virgin. It was stated that access to the internet and Broadband services depended where you were, the time of day and how many others were using it. It was stated it had improved and there were comments about a scheme to participate in, for improvements.

84.7 An email from Cllr. Brown regarding school buses services and an article in the Solihull Observer was noted; it was stated the bus had used to collect from Cheswick Way previously and that very few people from CG went to St. Patrick's now, it was not in the catchment area and pupils were from Redditch and Dickens Heath.

Action item: Cllr. Gosling to contact the Chair of Governors at St. Patrick's, to find out the situation and see if CGPC could help.

84.8 An email from Mr. Ian Sill regarding Village Hall bookings was noted. Cllr. Hall said he had put something on Twitter about this. It was stated that all information about the Village Hall had now been removed from the CGRA website.

Action item: To check with the Village Hall booking clerk and make sure she is happy for her contact details to be put on the CGPC website and noticeboards.

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84.9 An email from Mr. Greg Allport regarding the lack of roadside sweeping and overgrown hedges was noted. It was stated that this had been forwarded to Mr. Matthew Gardner, SMBCs Neighbourhood Co-ordinator, Blythe and he had replied that he would chase the Streetcare team about this. The Clerk was asked to inform Mr. Allport.

84.10 An email from Mrs. Pat Carr regarding booking the Village Hall was noted, it was stated that the Parish Council had nothing to do with booking the Village Hall and for the Clerk to inform Mrs. Carr to contact the Village Hall booking clerk.

84.11 An email from SMBC regarding Hampton-in-Arden's Neighbourhood Plan and residents voting overwhelmingly in favour for this, with 94.77% of voters answering 'yes' to the question - 'Do you want Solihull Metropolitan Borough Council to use the Neighbourhood Plan for Hampton in Arden to help it decide planning applications in the neighbourhood area?', was noted.

85. To discuss and resolve any actions in relation to the ongoing CGPC action list *(issued to Parish Cllrs. with the agenda).*

85.1 It was noted that the Solihull Area Committee (SAC) AGM was taking place in Meriden tomorrow.

86. Agenda items for next meeting.

86.1 Request to invite WALC Chairman Cllr. Bill Lowe to a meeting.

86.2 Cllr. Bruce said the Parish Council needed to formally appoint members of the Village Hall Management Committee as Trustees, this was a legal requirement and it needed to be done formally, there was a duty for the Parish Council to appoint the Trustees.

87. To discuss the way forward in relation to the Village Hall/Village Hall Management Committee (VHMC).

87.1 It was noted that the first meeting of the reformed Village Hall Management Committee had taken place about 2 weeks ago. Cllr. Hall said it had mainly been getting to know each other and they had discussed various matters. He said eventually meetings would be once a quarter, however there would be more regular meetings to start with until things were properly set up.

87.2 Cllr. Brown commented about changing the arrangements that had been in place for a number of years and passing information to the solicitor. It was stated that no Management Agreement had been signed and that there were many references to the former Hockley Heath Parish Council. Mr. Sill said that he had a signed copy.

87.3 It was stated that the Village Hall should have been assigned to CGPC and there were comments about CGRA walking away and not wanting to have anything to do with the Village Hall.

87.4 Cllr. Brown spoke about if a landlord sold a property, the tenant needing landlords consent. Cllr. Bruce said the Parish Council owned a plot of land, it was not even the plot of land the Village Hall was on. He referred to Title Deeds for the Village Hall showing it was on the car park, the land had no building on it and this being a historical problem.

87.5 It was stated that the Parish Council owned the Village Hall by vesture and about CGPC being established, it was stated that there was no landlord/tenant arrangement.

87.6 It was pointed out that the Parish Council could not be directly involved in managing the Village Hall, it could only set up a new constitution and appoint Trustees, the Trustees took over the running and managing of the hall. The only link would be the Parish Council funding work for the Village Hall.

87.7 It was reiterated that the Parish Council could not be involved, it could not influence or tell the VHMC what to do, all involvement ceased from the first meeting of the new VHMC.

87.8 It was stated that the seven-people involved needed to get their heads together, to set things up and run it and to possibly have its own website.

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87.9 Cllr. Gosling said then the Parish Council and CGRA could have links from their website to book the Village Hall.

87.10 Mr. Sill said he would like to see the meetings recorded in some way. Cllr. Hall said the intention was for the VHMC to have its own website.

87.11 Mr. Sill referred to comments about CGRA walking away, he said it was Mr. Burdett that had said this, he had said he wanted nothing more to do with it, not everyone had walked away. Reference was made to CGRA Minutes which stated, *'that none of the CGRA committee members present at the June 2017 meeting wishes to be involved with the new VHMC'*.

87.12 Mr. Sill spoke about the nature of the way everything had happened and he said Mark (Woodman) would be coming off the VHMC and that it was hoped Martin (Williams) would provide feedback, he said it was very sad and he was disappointed.

87.13 There were comments about this going back to the problems with the roof. Mr. Sill said there were failings on both sides and he then left the meeting at 8:50pm.

Shortly after the other member of public left the meeting.

87.14 Information that had been published about the Village Hall was noted. It was stated that as a result of this, the letter that had been sent from the Parish Council should be published.

87.15 It was stated that the Party in the Park had gone really well and agreed that Cllr. Gosling would contact Mr. Burdett and thank members of the RA for clearing up so well. It was noted that a lot of people had attended and that this was a good event for the community.

87.16 There were comments about when CGRA had arranged Christmas parties, coach trips and fetes.

87.17 There were comments about the management of the VH funds and that the £12k provided by the NHS/Doctors Surgery, could have been better invested over the years, that interest rates in 1994 were very good, it could probably have been doubled since then.

87.18 Cllr. Hall said it could have been to do with access to funds, if a major user of the hall decided not to continue with the hire there may be an urgent need to access these funds.

87.19 It was stated that work had been done over the years such as the windows, the ceiling and the wash basins. It was pointed out that the Parish Council had paid for other work such as for the central heating, the boiler and the roof.

88. To resolve that due to the special nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

88.1 Not applicable no members of the public present.

89. To discuss and resolve any actions regarding any items of correspondence or matters considered confidential.

89.1 There were none.

90. To discuss PAYE, payroll and Pension Scheme

Meeting ended at 9:15pm

*Note: Agreed by email on 26th July 2017 for submission to SMBC regarding planning application PL/2017/01792/PNTC – Telecomms Installation Stratford Road;

1a) The proposed monopole, together with ground based equipment would create an obtrusive and unduly prominent feature within the street scene, and add to the visual clutter of the area. The proposal is therefore contrary to the Solihull UDP (2006) Policies ENV2 Urban Design and ENV9 Telecommunications and the aims and objectives of PPS1 Delivering Sustainable Development and PPG8 Telecommunications;

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1b) The proposed site is on a major 'Red Route' gateway to Shirley and South Birmingham which would make it difficult to erect, and subsequently maintain, without causing problems to traffic flow. Also, it will not give a good impression to visitors using this important route into Birmingham.

2) The proposed monopole together with ground based equipment would be in such a location that safe access for construction and maintenance would not be possible. The proposal is not in the interests of highway safety and is therefore contrary to the Solihull UDP (2006) Policy T1 An integrated and sustainable transport strategy and PPG 13 Transport;

3) The proposed installation constitutes inappropriate development in the Green Belt which is, by definition, harmful and by virtue of its siting and height would result in further significant harm the openness of the Green Belt and the visual amenities of the Green Belt and street scene. It is not considered that there are very special circumstances of sufficient weight to override the harm by way of inappropriateness and other harm arising. As such the proposal is considered to be contrary to Policies C2, ENV2 and ENV9 of the Solihull UDP, Policy QE3 of RPG11 - Regional Planning Guidance for the West Midlands and Government Guidance contained in PPG2 and PPG8;

4) The proposal, by virtue of its height and close proximity to nearby dwellings on Stratford Road and Kerswell Drive, would result in an overbearing impact and significant harm to the visual amenities enjoyed by the occupiers of these dwellings, in particular the proposed care home facility on the site of Shirley Aquatics. This would be contrary to Policies ENV2 and ENV9 of the Solihull UDP 2006 and Policy QE3 of RPG11 - Regional Planning Guidance for the West Midlands.