



Cheswick Green Parish Council

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CHESWICK GREEN PARISH COUNCIL

Wednesday 10th January 2018 7:30pm Cheswick Green Village Hall

Present:

Cheswick Green Parish Councillors: Brian Brown, Ian Bruce, Margaret Gosling (Chairman), Sam Sedgley and Mick Swain.

Clerk: Marie Zizzi

0 members of the public

160. Apologies for Absence and to approve, if thought fit, the reasons if any given, for absence from the meeting.

160.1 Not applicable all Parish Councillors present.

161. Declarations of Interest.

161.1 None.

162. Dispensations.

162.1 None.

163. Public Participation (15 Minutes).

163.1 No members of the public present.

164. To discuss co-option of members on to the Parish Council and the Recreation Committee.

164.1 It was noted that there were still two vacancies on the Parish Council.

164.2 Cllr. Sedgley said she could put something on the Parish Councils Facebook page with a copy to the Only Way is Cheswick.

164.3 It was agreed that the vacancies needed to be publicised more and to possibly display another notice, asking people to contact the Clerk if they were interested.

165. To resolve to accept the Minutes of the meeting held on Wednesday 8th November 2017 (issued to Parish Cllrs. with the agenda).

Resolved: proposed Cllr. Brown, seconded Cllr. Swain; that these were accepted as a true and accurate record.

166. To note the reason why the December Parish Council meeting did not take place for the Minutes/record.

166.1 It was noted that the December Parish Council meeting had been cancelled, due to bad weather, snow and ice, making the roads unfit to drive or walk on.

167. To receive a report on the finances of the Council and to approve any payments made since last meeting and any payments to be made (issued to Parish Cllrs. with the agenda).

Payment to be agreed from Co-op Account Exercise Class January 2018

<u>Chq No.</u>	<u>Payee</u>	<u>Amount</u>
100130	Exercise class instructor Nov 2017	£108.00
100131	Exercise class instructor Dec 2017	£ 54.00

Minutes of the Parish Council meeting held on Wednesday 10th January 2018

Signed

Date.....

Chgs/Electronic payment transactions to be approved January 2018 PC meeting

Payee	Reason	Total	VAT	Net
Meadowfields GM	Remove old goalposts nets and sockets			£50.00
	install new goal posts			£175.00
	Lift branches on trees			£100.00
	Totals	£390.00	£65.00	£325.00
Meadowfields GM	Build/supply stand for wreath, plant sapling, cut hedge on Footpath Saxon Wood Rd,			
	Cut pyracantha VH	£186.00	£31.00	£155.00
Meadowfields GM	Supply and fit steps on Play equipment	£240.00	£40.00	£200.00
Shirley Round Table	Donation GPC	£ 50.00		
Marie Zizzi	Petty cash	£100.00		
Paper & Print	Newsletter	£352.20	£ 3.70	£348.50
Diane Malley	Quarterly payroll	£ 36.00		
Warwickshire & WM Training Partnership	Clerk to attend GDPR training event	£ 30.00		

More in confidential section.

Resolved; proposed Cllr. Brown, seconded Cllr. Swain; that all payments were approved. 167.1 It was noted that there was £68.05 petty cash as at 3rd January 2018; that there had been a VAT claimed made for £995.36 and that a payment had been received for £17.75 from Western Power Distribution for Wayleave payment in relation to Saxon Wood Road.

167.2 The Clerk had emailed members to explain the situation with BT. It was noted that at the September 2017 Parish Council meeting, it had been agreed to go paper free with BT to save some money. However, this had resulted in the direct debit for the mobile only (not the land line or the Broadband) being cancelled.

167.2.1 BT had then started sending bills and the Clerk had tried to sort this out by getting the direct debit reinstated. However, due to delays with this, it had been necessary to set up two electronic payments to pay BT, for £54.43 in October and £61 in November. 167.2.2 BT had charged CGPC a £40 fee for late payment, which the Clerk had challenged and BT had then refunded this.

167.2.3 It was noted that the mobile account was £22.20 in credit at November 2017 and the December bill stated that £3.60 was due and this would be taken by direct debit.

168. To receive third quarterly (April-Dec 2017) expenditure sheets, bank reconciliation and quarterly comparison (actual expenditure compared to budget set) (supplementary pages issued to Cllrs. with the agenda).

168.1 It was noted that Cllr. Swain had produced a new style spread sheet and suggested that this could be implemented from April 2018.

168.2 There was a discussion about tax/NI payments and pension payments.

168.3 There were no comments or queries in relation to the expenditure sheets, bank reconciliation or quarterly comparison.

169. To discuss Vision ICT back up in relation to Financial Regulations compliance.

169.1 It was noted that previously Cllr. Swain had contacted Vision ICT, in relation to whether everything could be backed up on the cloud, meaning there would be no need to have a standalone hard drive.

169.2 Information had been circulated to members in relation to the service provided, there was a package with a one-off charge of £50 to set this up and then one payment of £120 per year (£10 per month) or £30 per quarter for storing up to 512GB of space for 2 computers + VAT.

Resolved; everyone agreed that this should be progressed.

Minutes of the Parish Council meeting held on Wednesday 10th January 2018

Signed

Date.....

170. To discuss figures for 2018/19 budget.

170.1 The provisional budget was considered, it was felt that some adjustments needed to be made and noted that currently the 2018/19 budget equated to £77060.00.

170.2 It was agreed that the adjustments would be sorted out in due course.

171. To resolve 2018/19 precept and to delegate authority to the Clerk to submit the form to SMBC for the 2018/19 precept.

171.1 It was noted that indicative figures had been sent from SMBC on 13th December 2017 and that SMBC had requested an indication, of the likely precept by 12th January 2018, with the actual final Parish Precept Notice to be submitted by 26th January 2018.

171.2 Cllr. Gosling confirmed that members had read and understood the information circulated, regarding the implications if a member was in arrear of more than 2 months Council Tax payments and voting on the precept.

171.3 Figures that had been circulated by email were noted and discussed. It was noted that a precept of £69,672.00 plus the indicative support grant of £328 would provide the Parish Council with £70,000. This would equate to £67.64 based on the indicative figures provided for 2018/19 number of Band D dwellings.

Resolved; proposed Cllr. Bruce, seconded Cllr Sedgley - that based on SMBCs indicative figures, the 2018/19 precept would be £70,000 including the support grant and that authority was delegated to the Clerk to progress this.

172. To receive the Minutes from the Recreation Committee meeting held on Monday 16th October 2017 and any reports or recommendations from the Recreation Committee and to resolve any action to be taken (issued to Parish Cllrs. with the agenda).

172.1 Cllr. Swain said it was hoped the slats on the slide steps would be repaired soon, now the Grounds Maintenance contractor had managed to contact the company that was to provide the materials for this.

172.2 It was noted that there was to be a meeting with representatives from CGRA and member of the Jay family, regarding the Youth Shelter.

172.3 Cllr. Gosling said the Grounds Maintenance contractor had informed her, that both dog bins had been vandalised with fireworks, they were okay for now, but would possibly need replacing in the future.

172.4 Cllr. Swain referred to the issue of the rubbish from the Village Hall and who should pay for this to be removed.

172.5 There were no comments in relation to the Minutes.

173. To receive the Minutes from the Planning Committee meeting held on Wednesday 18th October 2017 and any reports or recommendations from the Planning Committee and any update in relation to the Neighbourhood Plan and other planning matters/issues (Minutes available on CGPC website).

173.1 It was noted that Cllrs. Gosling, Sedgley and Swain had met, on Monday 8th January to work through the questions on the form for funding and this had now been submitted.

173.2 Cllr. Bruce said the Working Party had met and using the Broadway questionnaire as a crib sheet, produced a draft questionnaire, which had been circulated to all members and the Clerk. He said he would like comments on this as soon as possible.

173.2.1 Cllr. Gosling referred to the question about Broadband and telephones, she suggested that gas, drains, cesspits and digestive tanks could be added. She referred to possibly mentioning to residents, to get their gas pressure checked, as this could be low, due to connections being changed and pipes that were too narrow being installed. She said there had also been problems recently with water pressure, one resident had needed to install a water pressure pump, she added that water pressure could be too high.

173.2.2 Cllr. Bruce said the questionnaire would include two maps, one showing the parish as it was and another showing how it may be. He referred to the Taylor Wimpey proposal and sketching in options on land that could be taken/used, but had not got planning permission or not applied for permission.

Minutes of the Parish Council meeting held on Wednesday 10th January 2018

Signed

Date.....

173.2.3 Cllr. Gosling referred to areas that were under construction, areas that had received outline permission and areas that were proposed for development, to possibly identify these separately on the map.

173.2.4 There were comments about the last page of the draft questionnaire and to possibly not include this.

173.2.5 It was stated that this could be discussed further at the Planning Committee meeting, on Wednesday 17th January. It was stated that things were moving on now.

173.3 There were comments about the proposed timetable for the Neighbourhood Development Plan.

173.4 There were no comments about the Minutes.

174. To formally resolve to appoint Mr. Neil Pearce of Avon Planning Services to assist with the Neighbourhood Plan and Mr. Simon Purfield, Performance, Consultant & Insight Manager SDC to assist with a questionnaire, to provide evidence for the NP as required.

Resolved; proposed Cllr. Bruce, seconded Cllr. Brown.

175. To consider planning applications (issued to Councillors by email) and local development including progress regarding Mount Dairy Farm and Blythe Valley Park/IM.

PL/2017/03414/MINFHO; 7 Nugent Grove Cheswick Green Solihull B90 4HA - Two storey and part single storey side and front extension.

175.1 Cllr. Gosling commented that she had looked at this and it was similar to another extension close to this address.

175.1.1 There were no comments or observations to be submitted.

Mount Dairy Farm (MDF);

175.2 Cllr. Gosling said people did not seem to be aware that the footpath was open from Coppice Walk to the new development.

175.2.1 It was stated that work had commenced before 8am twice this week, on Monday and Tuesday. It was stated that there had been lots of flashing lights, early on Wednesday 10th January, before 8am and complaints had been made by residents. It was stated that the flashing lights were annoying and queried whether they were necessary, if no equipment was being moved. It was pointed out that they were not causing any noise.

175.2.2 It was felt that the Parish Council had done its best, in relation to various issues with the development and that residents needed to complain directly themselves now.

175.2.3 It was stated that a record could be made in relation to the various issues, but nothing would get done.

175.2.4 It was stated that the Parish Council had not received any backing from SMBC whatsoever.

175.2.5 It was stated in relation to the mud on Coppice Walk, if vehicles drove into the development via Noble Way, there would be no mud, as they would go straight into the compound.

175.2.6 It was stated that complaints could be made again, in relation to work commencing at about 7:40am, but that there was nothing that could be done to stop this.

175.2.7 Cllr. Gosling said that she had been informed by some residents, that apparently the flood alleviation was working, as locals had told her there was less flooding in their gardens than in previous years.

Blythe Valley;

175.3 Cllr. Bruce said there was nothing to report. He said the Chairman of Illshaw Heath RA had met with representatives from SMBC and they were still waiting for his report.

176. To discuss the War Memorial.

176.1 It was stated that due to the application for funding being so complicated and involved, as well as the need to appoint a conservation-accredited professional advisor and the fact that the War Memorials Trust was focusing on WW1 memorials, that this would

Minutes of the Parish Council meeting held on Wednesday 10th January 2018

Signed

Date.....

not be progressed, as it was very unlikely the Parish Council would obtain any funding for the South African Wars/Boer War Memorial.

176.2 It was therefore agreed to inform Bloor Homes to go ahead with what it had proposed in relation to this, to avoid any further delay.

177. To discuss request from Village Hall Management Committee (VHMC) in relation to replacing the Village Hall exterior doors.

177.1 It was noted that further to the November Parish Council meeting, when the VHMC had obtained one quote to replace the exterior doors, it had been agreed that two further quotes should be obtained. Cllr. Brown had become involved with this and had obtained two additional quotes, both were for very large amounts of money.

177.2 Cllr. Brown said he was still waiting for another quote.

177.3 It was stated that the Parish Council could not justify the level of spending that the two quotes came in at.

177.4 Members queried where to go from here.

177.5 There were various comments about gates, roller shutters for the doors, someone having to unlock the doors in the morning and lock them up again at night, the need for a caretaker to carry out this, having remote control, which had its merits but how would the doors be controlled and who would be willing to do this, it was stated that it would be the VHMCs responsibility, about allowing users to do this and changing the code or having a control box outside, about fire exits and that roller shutters would only be closed when no-one was in the building.

177.6 Cllr. Brown spoke about how things worked at Balsall PC and Meriden PC halls.

177.6 There were further comments and suggestions, such as having timed opening/closing etc.

177.7 Cllr. Bruce said the quotes seemed very high and referred to a company he was aware of, that could possibly provide a more reasonable quote.

177.8 There were comments about spending money on the external doors and then if the hall was wrecked or vandalised there would be more costs, it was stated that incidents like this would be covered by the insurance.

177.9 There were comments about minor replacements being sufficient if the hall was to be refurbished over a period of time.

177.10 It was agreed that Cllr. Bruce should approach the company he had referred to, for another quote.

178. Update/report from VHMC.

178.1 Cllr. Swain said the Wi-Fi was sorted out now and members of the VHMC had the code. It was noted the Clerk had checked with BT and been told that as the Parish Council had a Premium package, there was unlimited Wi-Fi use.

178.2 Cllr. Swain referred to the exercise class established by the Parish Council, he said with Mrs. Swain (VH Treasurer), he was going to speak with the exercise class instructor directly, to see if the VHMC could take over responsibility for this, once they had done this he would report back. He commented about possibly charging the Parish Council for use of the hall and sorting this out with other various issues and transactions, such as the payment for removal of rubbish.

178.3 Cllr. Swain said he was making progress with the defibrillator training session and that Mr. Paul Vernon, the Chairman of Illshaw Heath RA was interested in getting involved. He said the session would be open the members of the Parish Council, the U3A, anyone in the parish. He said if possible, there could be two sessions one at about 4:30pm and another at 7pm, he said the training event would take place in February, March or April.

178.4 The draft constitution for the VHMC was discussed.

178.5 Cllr. Swain said members maybe aware that the alarm was still going off, there was no reason for this, it should not be doing this, therefore they were getting someone in to check it out.

178.6 Cllr. Swain referred to a letter received regarding a TV license for the Village Hall, he said this had been dealt with and was now sorted out for the next 3 years.

179. To discuss results from newsletter questionnaire, including CIL suggestions.

179.1 Cllr. Gosling had circulated the results and it was clear that the majority that had replied felt the toilets needs refurbishing first, followed by the kitchen, then security and finally heating.

179.1.2 It was stated that before any work on the Village Hall was authorised, quotes would be obtained. The purposed of the survey was to obtain residents' views on what was needed.

179.1.3 It was stated that the results needed to be passed to the VHMC.

179.1.4 Cllr. Brown queried whether the hall users had been asked for their views. It was stated that this was something the VHMC needed to do, not the Parish Council.

179.1.5 Various comments that had been made were noted, such as painting the hall a different colour, better lighting outside near the steps and the lack of gritting outside.

179.1.6 Cllr. Sedgley referred to something Borough Cllr. Ken Hawkins had put on Facebook, about grit bins and pot holes.

179.2 Comments in relation to CIL were noted and all suggestions would be considered in due course. However, it was stated that the Parish Council had no control over the land in front of the shops, as this is privately owned. Many respondents were concerned about traffic and speeding.

179.2.1 It was noted that one comment referred to trees that had been removed and it was stated that these had been removed because they were diseased.

179.2.2 It was noted that there were comments about waiting to do anything in relation to flood alleviation, until the new development was completed.

179.2.3 It was noted that there were also suggestions in relation to allotments and open spaces.

179.2.4 A letter received from Mr. Graham Roberts and CIL was noted, it was stated that there had been some sensible suggestions, in relation to Broadband.

179.2.5 It was stated that Virgin was expensive and did not always work and that BT was not very good either.

179.2.6 Cllr. Gosling said in relation to BT, it was possible to do something as a community project, to get fibre to the village, she said fibre went to some of Creynolds Lane.

179.2.7 It was noted that the Parish Council had not received any CIL yet and it was not known when it would be received.

179.2.8 Cllr. Gosling said they may also wish to consider using some CIL for the War Memorial for benches etc.

180. To discuss the defibrillator and regular checks.

180.1 It was noted that Cllr Brown had been carrying out checks.

180.2 It was suggested that the VHMC should take over this task.

180.3 There were comments about getting the code changed and that people should dial 999 to obtain the code.

181. To receive any reports from Councillors and the Clerk.

181.1 Cllr. Sedgley said the Parish Council Facebook page was going well, it had 78 'likes', 79 followers and over a 1000 hits.

181.2 Cllr. Brown said the next SAC meeting was on Thursday 25th January, in Marston Green.

181.3 Cllr. Gosling referred to the notice board on Saxon Wood Road, the public side, she said it had been ripped off and it needed to be repaired. It was queried how it could be repaired and who would do it. It was stated this needed to be looked into, as the materials that had been used were not very good and were susceptible to weather damage.

182. To discuss request from Mr. John Pettinger regarding his draft of the 'First Forty Years' of Cheswick Green.

182.1 It was noted that Cllr. Brown was the only person that had seen this.

182.2 Cllr. Brown said he had been to Paper & Print and to copy this for everyone, it would cost about £100. He said he had asked Mr. Pettinger to put the document on a memory

Minutes of the Parish Council meeting held on Wednesday 10th January 2018

Signed

Date.....

stick and then Paper & Print could compress the document and send it as an email for everyone to look at.

183. To consider and resolve any action(s) in relation to items of correspondence received including WALC nominations for the Royal Garden Party attendance 2018. *(issued to Parish Cllrs. with the agenda).*

183.1 An email from Warwickshire Wildlife Trust, in relation to hedgehogs and the Neighbourhood Plan was noted, it was stated that this was worth thinking about.

183.2 An email from SMBC about the return of the awards celebrating better lives in Solihull with a closing date for nominations on 29th January 2018 was noted.

183.3 A Press Release from SMBC regarding proposed Parish Council changes in Catherine-de-Barnes and Hampton in Arden was noted.

183.4 Notification of a proposed new Permanent Traffic Regulation Order for Illshaw Heath was noted.

183.4.1 Cllr. Bruce said the road under the motorway bridge was flooded and there was a car in the water.

183.5 It was noted that Mrs. Sharon Owen, sister to Lesley Jay, had contacted the Parish Council before Christmas. Cllr. Swain said he had spoken to her and she wanted permission to plant a rose on the Recreation Ground, in memory of Charlie Jay. He said he had communicated this to members and got back to her to inform her that the Parish Council unanimously agreed that this could go ahead, and he had suggested some areas, but he had not heard anything since.

183.5.1 It was reiterated that there was to be an informal meeting with members of the Jay' family, the Chairman of CGRA and representatives from the Parish Council. Cllr. Sedgley and Cllr. Swain both offered to attend.

183.6 The WALC letter asking for nominations for the Royal Garden Party was noted. Cllr. Brown said he would like to submit this.

184. To discuss and resolve any actions in relation to the ongoing CGPC action list *(issued to Parish Cllrs. with the agenda).*

184.1 It was noted that the PAT testing in the Village Hall was due to take place on Thursday 18th January.

184.2 Cllr. Swain agreed to meet Cllr. Gosling to draft a letter to BT and to find out more about the community project and any possible costs involved.

184.3 Cllr. Brown said the item about the flood barriers could be removed, as this was the responsibility of the VHMC.

186. Agenda items for next meeting.

185.1 Cllr. Bruce queried whether the name of the Village Hall should be an agenda item. He said it was called Cheswick Green Village Hall. Cllr. Brown suggested it could be the Community Centre.

185.1.2 It was pointed out that it had always been called the Village Hall.

185.1.3 Cllr. Swain said if the name was altered, this would mean all existing paperwork would need to be changed, as well as the insurance details and possibly the Deeds.

187. To resolve that due to the special nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

187.1 Not applicable no members of the public present.

188. To discuss and resolve any actions regarding any items of correspondence or matters considered confidential.

189. PAYE, payroll and Pension Scheme.

Meeting ended at 9:10pm

Minutes of the Parish Council meeting held on Wednesday 10th January 2018

Signed

Date.....