



Cheswick Green Parish Council

Mrs. Marie Zizzi
Clerk to the Council
Cheswick Green Village Hall
Cheswick Way, Cheswick Green
Solihull B90 4JA

Tel: 01564 700168
clerk@cheswickgreen-pc.gov.uk
www.cheswickgreen-pc.gov.uk

CHESWICK GREEN PARISH COUNCIL

MEETING OF THE COUNCIL

Wednesday 18th July 2018 7:30pm Cheswick Green Village Hall

Present:

Cheswick Green Parish Councillors: Ian Bruce, Margaret Gosling, Sam Sedgley, Mick Swain and Peter Townsend.

Clerk: Marie Zizzi

1 member of the public

72. Apologies for Absence and to approve, if thought fit, the reasons if any given, for absence from the meeting.

72.1 It was stated that there were none.

73. Declarations of Interest.

73.1 None.

74. Dispensations.

74.1 None.

75. Public Participation (15 Minutes).

75.1 No matters were raised.

76. To discuss co-option.

76.1 It was noted that 3 applications had been received, however one person had since written to withdraw their application.

76.2 It was stated that the 2 remaining applications were from Mr. Peter Davidson, who was already co-opted on to the Parish Councils Planning Committee and Mr. Peter Townsend, who was present.

Resolved; proposed Cllr. Gosling, seconded Cllr. Swain - that both applicants were accepted.

76.3 Cllr. Gosling informed everyone that Mr. Davidson was currently away.

76.4 Mr. Townsend signed a Declaration of Acceptance of Office and he joined the meeting. He was given a copy of the code of conduct and the declaration of pecuniary interests form to sign in due course.

77. To approve the Minutes from the meeting held on Wednesday 13th June 2018.

Resolved; proposed Cllr. Bruce, seconded Cllr. Sedgley – that these should be signed as a true and accurate record.

78. To receive a report on the finances of the Council and to approve any payments made since last meeting and any payments to be made (issued to Parish Cllrs with the agenda).

Payments to be agreed from Co-op acc Exercise Class July 2018 PC meeting

Chq No.	Payee	Total	VAT	Net
100137	Exercise class instructor	£108.00		
	+ new Superflex X-bands	<u>£ 29.43</u>		
	Total	£137.43		

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100138 CGVHMC – use of hall £ 63.00
April-May-June 2018

Chqs/Electronic payment transactions to be approved July 2018 PC meeting

Payee	Reason	Total	VAT	Net
Marie Zizzi	Petty cash top up agreed at June meeting	£ 50.00		
Meadowfields	Remove large oak limb from stream and clear away. Remove large blue water butt from stream and take to tip.	£138.00	£23.00	£115.00
CG VHMC	Use of hall April – June	£ 58.50		
DM Payroll services	PAYE services April-June	£ 36.00		
More in confidential section				

78.1 It was noted that Meadowfields had invoiced the Parish Council for £50 + VAT; to remove old light fittings and packaging to the tip. Cllr. Swain said this should have been addressed to the VHMC.

78.2 It was noted that the annual fee of £35 would be paid by direct debit on 17th July 2018, for the data controller under the Data Protection Act 1998.

78.3 It was noted that there was £64.01 petty cash.

78.4 It was noted that £5886 had been received from Groundwork, this was the funding for the Neighbourhood Plan.

Resolved: proposed Cllr. Swain, seconded Cllr. Sedgley – that all payments as listed were approved.

79. To receive first quarter (April-June 2018) expenditure sheets, bank reconciliation and quarterly comparison (actual expenditure compared to budget set) (supplementary pages issued to Cllrs with the agenda).

79.1 There were no queries or comments in relation to the information issued.

79.2 It was noted that Cllr. Swain needed to sign the first quarter bank reconciliation, when he had seen the bank statements.

80. To discuss any issues that relate to the Recreation Committee; land owned by the Parish Council, grounds maintenance or other related issues.

80.1 Cllr. Swain explained to Cllr. Townsend that the Parish Council had a Grounds Maintenance contractor, who carried out work on Parish Council owned land.

80.1.1 Cllr. Swain said that when the Parish Council contractor had been asked to remove the light fittings from outside the Village Hall, he had shown him photographs of his vehicle, for him to see how much rubbish he was collecting.

80.1.2 Cllr. Swain said the contractor had said that since January, there had been an increase in the amount of rubbish he was having to take, it was way beyond what it had been before. He said it consisted of things like broken glass, tin cans, bottles and Nitrous Oxide capsules, he said there was three times as much rubbish as there had been.

80.1.3 Cllr. Sedgley said at the recent Neighbourhood Watch meeting, the issue of glasses from the pub had been raised with Sergeant Di Sheppard. She referred to the party in the park and a litter pick that had taken place. She said that on the Sunday after the party, with her husband she had picked up 5 glasses and broken glass from the Recreation Ground.

80.1.4 It was suggested that Environmental Health should visit.

80.2 Cllr. Swain said that since his meeting with a representative from Enterprise Inns, regarding the possibility of installing height restriction barriers or bollards, there had been nothing further.

80.2.1 Cllr. Swain explained that the Parish Council had considered safe guarding its land. It was stated that in relation to the car park, it was a very complicated situation, as parts were owned by the brewery, the Parish Council, the owners of the shops and the Village Surgery.

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80.2.2 Cllr. Swain said that for the project of installing barriers/bollards to go ahead, the Parish Council had written to all parties to see if they were interested. He said he needed to make progress this now. He added that when he had met with surveyor from Enterprise Inns, he had been told that the car park was to be resurfaced.

81. To discuss the War Memorial.

81.1 It was noted that Bloor had resubmitted plans without the box hedging as requested.

81.2 Cllr. Townsend was given a brief background about the stones being found in the back garden of a bungalow in Creynolds Lane, that they had been removed and stored. That the stones had now been cleaned and that Bloor Homes was re-erecting the War Memorial, hopefully around the August bank holiday, on land near the entrance off Coppice Walk.

81.3 It was noted that the Parish Council had been asked to provide Bloor Homes with a list of people to invite to the opening ceremony, some had already been sent and a few more names were agreed.

82. To resolve clause put forward by Cllr. Swain in relation to making payments in the absence of the clerk and where this will be held.

82.1 The outline clause suggestion was 'where the Clerk is not available to administer payments for a period in excess of 10 calendar working days the following will apply:

- One of the Staffing Councillors will deal with the preparation of payments. *(This Councillor will not be permitted to approve payment by whatever means).*
- Two other Councillors will approve payments by either internet, cheque or cash payment.

82.2 The Clerk said in relation to electronic payments set up from the Unity Trust Bank (UTB) account, only Cllr. Gosling, Cllr. Sedgley and she could set up payments. Whoever set up a payment could not authorise it, the system prevented this.

82.3 The Clerk said in relation to cheque payments, three authorised signatures were required.

82.4 It was noted that Cllr. Sedgley needed to sort out accessing the UTB account.

82.5 It was agreed that this clause should be possibly added to CGPC Financial Regulations or kept as a stand alone policy, but recorded that Cllr. Gosling, Cllr. Sedgley and the Clerk could set up payments and that in the absence of the Clerk, three Councillors would need to approve cheque payments.

82.6 It was noted that the Council did not make any cash payments.

83. To receive the Minutes from the Planning Committee meeting held on 23rd May 2018 and any reports or recommendations from the Planning Committee and any update in relation to the Neighbourhood Plan and other planning matters/issues *(Minutes available on CGPC website).*

83.1 The Minutes were accepted.

83.2 Cllr. Bruce said he had tried using the template sent from their Planning Consultant for the Neighbourhood Plan, he was at a loss what to do.

83.3 There were comments about the possibility of another planning application being put forward, that was not in the Local Plan.

83.4 Cllr. Bruce spoke about writing to all the employers in Blythe Valley, to see how many people they employed and how far these people travelled to work.

83.5 It was noted that there was no date for the next Planning Committee meeting.

83.6 There were comments about allocating certain areas to people and dividing up tasks for the Neighbourhood Plan.

83.7 Cllr. Townsend said when he had spoken with Nick Page (CEO SMBC), Nick had said it was a massive task, to produce a Neighbourhood Plan.

83.8 Members felt they did not have the expertise, it was noted that a template had been provided, that the survey had been carried out and the Parish Council had the results. It was reiterated to allocated jobs to people, including those who had offered to help, for example Chris Burrows.

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83.9 There were comments about development and infrastructure, that there were not enough people involved, about bus services and preserving nature etc. It was suggested that people could develop various areas and then these could be knitted together.

84. To consider planning applications and local development including progress regarding Mount Dairy Farm/Cheswick Place and Blythe Valley Park/IM.

PL/2018/01899/PPFL - St Patricks Church of England Primary Academy; Form lobby to front entrance and internal alterations.

84.1 There were no comments to be submitted.

PL/2018/01763/PPOL - 32 Creynolds Lane; Residential development for 3 No. dormer bungalows & associated access.

84.2 It was noted that there had been a number of emails from the person that had submitted this application.

84.2.1 It was stated that in relation to other issues, there was nothing the Parish Council could do. The proposal was discussed, and it was noted that the Parish Council could only comment on the planning application itself, however, there were no comments to be submitted.

PL/2018/01945/MINFHO – 80 Cheswick Way; single storey rear extension and redesign of front porch area windows to living room. Conversion of garage into kitchen.

84.3 It was stated that this was quite a big extension.

84.3.1 Cllr. Swain said he would look at this and circulate his comments by email. *(note on 19/07/2018 Cllr. Swain circulated an email to all members of the Parish Council/Planning Committee, stating that this was a large extension down the side of the bungalow, but it did not project beyond the existing building line. He recommended that the Parish Council did not make any comments on this application).*

84.4 It was noted that an application had been submitted to DHPC for a proposed residential development site, all matters reserves for land adjoining 68 Lady Lane, Earlswood. It was stated that apparently a previous application submitted for this land had been refused, as it was in the Green belt.

84.5 It was noted that the applicant of planning application PL/2018/00745/TPO - 11 Chartwell Drive Cheswick Green Solihull B90 4JZ; Fell 1 No. sycamore tree, Mr. Martin Humphries had submitted a number of emails, left a message on the Parish Councils answer phone and completed a CGPC complaints form, in relation to the Parish Council objecting to this tree being cut down.

84.5.1 It was pointed out that this tree could be seen from the road.

84.5.2 Members discussed not being sure how to deal with this complaint, as it was unclear if Mr. Humphries intended to take civil action to pursue his complaint against the Parish Council, in which he accused a member of the Parish Council of trespassing on his land, which was not the case.

84.5.3 It was noted that according to Mr. Humphries, the Parish Council could not know if the tree was okay or not without looking at the trunk and roots.

84.5.4 It was noted that the part of the tree that could be seen, appeared to have nothing wrong with it.

Action item: it was agreed that a reply to Mr Humphries should be drafted to be sent to him.

84.6 In relation to Cheswick Place; it was noted that work was still taking place out of the agreed times and that the gates were being left open.

84.6.1 It was stated that the safety fencing was still in place, despite people now living in some of the properties. There were comments about a bridge that had not been built and a new path that was meant to be installed. It was stated that this path would get

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flooded if it was installed, as it was at the end of a pond, which was still full of water despite the recent heat wave.

84.7 In relation to Blythe Valley; Cllr. Bruce said the road works at Illshaw Heath had finished, the works had been held up due to yellow surfacing and what had been used, was already breaking up.

84.7.1 Cllr. Bruce said Mr. Paul Vernon (*Chairman Illshaw Heath RA*) and Mr. Mike Cox, (*member of Illshaw Heath RA*), had attended the SMBC Planning Committee meeting, when the Bloor Homes application for development on Blythe Valley had been put considered. He said they had put forward some really good points.

84.7.2 Cllr. Bruce said SMBC had not gone hard on mandatory conditions, despite the Parish Council insisting on this, in its comments on this application.

84.7.3 Cllr. Bruce said Mr. Vernon had insisted on openings being left for Illshaw Heath RA to continue to liaise on this application.

84.7.4 It was noted that all CGPCs comments on this application had been incorporated.

84.7.5 It was explained that 2 parcels of land had been released on Blythe Valley and Bloor Homes and Crest Nicholson Midlands/IM Properties had both submitted applications. It was stated that CGPC had submitted massive objections and made it very clear, that when conditions were approved that it appeared developers just did what they wanted. A number of the objections submitted were referred to.

84.7.6 It was noted that the Bloor Homes planning application for land at Blythe Valley had been approved.

84.7.7 Cllr. Bruce said the Kineton Lane access was nowhere near done, it would possibly be later this year now.

84.7.8 Cllr. Bruce said the Illshaw Heath Speed Watch group had been very active recently.

85. To discuss the situation with the car park in relation to part ownership and update regarding height restriction barriers etc.

85.1 Dealt with.

86. To receive any reports from Councillors and/or the Clerk.

86.1 Cllr. Swain said defibrillator training was taking place in the Village Hall tomorrow, there were 2 sessions at 4pm and 6pm.

86.2 Cllr. Sedgley said the recent Neighbourhood Watch meeting had been very good. Baz Javid and Cllr. Ken Hawkins had attended. Baz Javid had come up with some very good ideas.

86.2.1 Cllr. Sedgley said there were now 8 Neighbourhood Watch signs installed.

86.2.2 Cllr. Sedgley said they needed to get Street Watch up and running and for this, they needed to recruit volunteers. She said there was going to be a Street Watch meeting in the Village Hall, with representatives from other Street Watch groups that already existed.

86.2.3 Cllr. Sedgley said sergeant Di Sheppard had told them that existing Speed Watch groups could get insurance, but newly established groups could not. She said she had spoken to Baz Javid about this and he had said new groups could get insured and told her to contact his PA about this.

86.2.4 Cllr. Sedgley said she had bid for some wheely bin stickers, these were the height of a child and could get people to slow down.

86.3 Cllr. Gosling said representatives from SMBC had offered to attend on Wednesday 22nd August to provide a presentation about flooding. She said when she had been to the debriefing, it had been stated that this would be for any interested residents.

86.3.1 It was agreed that this should go ahead at 10:30 on Wednesday 22nd August in the Village Hall.

86.4 It was noted that there was a SAC meeting on Thursday 19th July – no-one was able to attend.

87. Update/report from Village Hall Management Committee.

87.1 Cllr. Swain said the lights and other bits and pieces had been done in the Village Hall.

87.2 Cllr. Swain said the plans to refurbish the toilets were being done now, to put forward to the Parish Council to obtain quotes and hopefully, this would be done before next April. He said one toilet would become a unisex toilet.

88. To consider and resolve any action(s) in relation to items of correspondence received *(issued to Parish Cllrs with the agenda).*

88.1 An email from Jayne Brown regarding the Youth Shelter had been circulated, this was discussed. It was noted that Mrs. Jay had requested that the part of the original seating that bore the carving of Charlie's nick name (Carrot), be allowed to remain in the Youth Shelter. Members were unsure what this was, however Cllr. Sedgley managed to locate a photograph of the frame that was in the Youth Shelter and a piece of wood was on the frame with the word 'carrot' on it, it was assumed that this was the piece that was being referred to. Members agreed to this being re-sited to a mutually agreeable position, once the frame etc. had been removed.

88.2 An email from Mr. Michael Rymer of 28 Coppice Walk was read out.

Action item: Cllr. Swain said he would go and look at this and speak to Mr. Rymer.

88.3 Information from Solihull MBC regarding its consultation on Solihull Councils Council Tax Reduction Scheme April 2019 – March 2020 was noted.

89. To discuss and resolve any actions in relation to the ongoing CGPC action list *(issued to Parish Cllrs with the agenda).*

89.1 Cllr. Gosling said she had completed the Open Reach form, but that for every address that might be interested, an address and postcode had to be provided.

89.1.1 Cllr. Gosling suggested consulting with people to obtain this information. There were comments about GDPR and not being able to pass on certain information without permission.

89.1.2 It was agreed to put something on Face Book about this.

90. Agenda items for next meeting.

90.1 It was requested to have an item about a Councillors Attendance Policy. It was stated that it was not uncommon, with other Parish Councils to have a Councillors Attendance Policy.

91. To resolve that due to the special nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

91.1 There were no members of the public present.

92. To discuss and resolve any actions regarding any items of correspondence or matters considered confidential.

93. PAYE, payroll and Pension Scheme.

Meeting closed 21:15