



Cheswick Green Parish Council

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**CHESWICK GREEN PARISH COUNCIL MEETING**  
**Wednesday 8<sup>th</sup> February 2017 7:30pm Cheswick Green Village Hall**

**Present:**

Cheswick Green Parish Councillors: Brian Brown (Chairman), Ian Bruce, Len Cresswell, Margaret Gosling, Steve Hall, Penny Phillips and Mick Swain.

Clerk: Marie Zizzi

0 members of the public

**276. Apologies for Absence and to approve, if thought fit, the reasons if any given, for absence from the meeting.**

276.1. Not applicable all members present.

**277. Declarations of Interest.**

277.1 None.

**278. Dispensations.**

278.1 None.

**279. Public Participation (15 Minutes).**

279.1 Not applicable - no members of the public present.

**280. To resolve to accept the Minutes of the meeting held on Wednesday 18<sup>th</sup> January 2017.**

**Resolved;** proposed Cllr. Phillips, seconded Cllr. Hall; that these Minutes were accepted as a true and accurate record.

**281. To receive a report on the finances of the Council and to approve any payments made since last meeting and any payments to be made (issued to Cllrs. with the agenda).**

**Payment to be agreed from Co-op acc Exercise Class Feb 2017 PC meeting**

<u>Payee /Chq No.</u>	<u>Reason</u>	<u>Total</u>	<u>VAT</u>	<u>Net</u>
100120	Exercise class instructor Jan 2017	£81.00		

**Payment to be agreed from Co-op acc for litter pick Feb 2017 PC meeting**

100259	Meadowfields G.M Dec 2016	£248.92	£ 41.48	£207.44
100260	Meadowfields G.M Jan 2017	£248.92	£ 41.48	£207.44

**Chgs/Electronic payment transactions to be ratified/approved Feb 2017 PC meeting**

Meadowfields	Emptying new dog bin Rec. Jan 17	£ 33.60	£ 5.60	£ 28.00
Meadowfields	Extra litter pick by shops Jan 17	£ 96.00	£ 6.00	£ 80.00
Martyn Bramwich	Planning advice	£1170.10	£195.02	£975.02
Staples	Printer	£ 365.56	£ 60.93	£304.63
Staples	Box A4 paper/mouse wrist support	£ 39.64	£ 6.61	£ 33.03
WALC	2 delegates to attend WALC Annual briefing event	£ 100.00		

**Resolved;** proposed Cllr. Swain, seconded Cllr. Hall; that payments as listed were approved and the finance report was accepted.

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Signed .....

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**282. To receive any reports or recommendations from the Planning Committee and any update in relation to the Neighbourhood Plan (NP).**

282.1 Cllr. Gosling said a meeting had taken place on Monday 6<sup>th</sup> February, everyone except Cllr. Cresswell had been present. She said a local resident Mr. Peter Davidson had also been present and he had been invited to participate, he had offered to help.

282.2 Cllr. Gosling said in relation to the NP, it was now hoped that with Cllr. Swain, Mr. Piers Cockroft, Mr. Peter Davidson and herself, that they would put forward an outline document for the next Planning Committee meeting, due to take place on Monday 20<sup>th</sup> March 2017 at 10am.

282.3 Cllr. Gosling said Mr. Davidson was very keen to help with a NP and she asked if members agreed to her asking him, if he would consider being co-opted on to the Planning Committee. There were no objections.

282.4 Cllr. Gosling said since the meeting, she had received an email from the Clerk regarding possible funding that was available and that the Planning Committee could perhaps look at this, at its next meeting.

282.5 Cllr. Gosling said members had an opportunity to meet with James Carpenter (*SMBC Head of Development and Regulatory Management*), on Monday to discuss the Bloor Homes development. It was stated that this meeting was to demonstrate that the Parish Council wanted to work with SMBC and for SMBC to take notice of what the Parish Council reported.

282.6 There were comments about the water in Mount Brook not looking good. Cllr. Gosling said there had been soapy bubbles coming down the River Blythe. It was noted that possible pollution to the River Blythe had been reported to the EA by the Clerk. Cllr. Cresswell referred to Earlswood Lakes and said that although the lakes did drain into the Blythe, it was unlikely that any soapiness would have come that far.

282.7 Cllr. Swain referred to heavy vehicles using Creynolds Lane and it was stated that there was a 7.5 tonne weight limit. It was noted that despite this being reported to SMBC, nothing had been done. It was suggested that the DVLA should be informed.

282.8 In relation to Blythe Valley, Cllr. Cresswell referred to the Parish Councils planning consultant, he said he had done a good job representing the views of the Parish Council, but this had not worked. He referred to the Kineton Lane access being in the greenbelt and this not being challenged. He suggested that the planning consultant was asked about this.

282.9 There were comments about whether this application would be 'called in' and how this would happen. It was stated that the planning consultant had said to wait and see if the application was 'called in'. It was suggested that members could ask James Carpenter about this on Monday and what the very special circumstances were. It was also suggested that WALC could be contacted, to find out if Parish Councils could request for applications to be 'called in'.

282.10 It was suggested that a copy of Cheswick Green Parish Councils objections to the Blythe Valley application could be sent to Caroline Spelman.

282.11 It was felt that the fact that the Kineton Road access was in the greenbelt, had been completely brushed over and disregarded, members did not feel that any very special circumstances were presented and queried who had decided there were very special circumstances. There were comments about the removal of the greenbelt for one site, for a playing field.

282.12 Cllr. Cresswell suggested that the planning consultant was contacted as a matter of urgency, by Cllr. Brown at this first available opportunity and asked to draw something up for the Parish Council. It was also suggested that this was left until after the meeting with James Carpenter had taken place.

282.13 Cllr. Bruce referred to prior to when the Kineton Lane access was included in this application, he said the proposal had been to build very expensive houses and that people would have to drive through a business park to access them, the Kineton Road access had come in later. He suggested that having a brief history of the application and history of the access would be helpful and useful.

282.14 There were comments about the developers wanting to have two sales outlets on the site, for selling properties and this being their justification for the Kineton Road access and this being a 'place making' reason.

282.15 It was stated that the Inspectorate maybe interested to know that at the Planning Committee meeting, Councillors has said we have to build this, so go ahead. It was pointed out

that the number of houses had increased from 500 to 600, at the Local Planning enquiry and there were comments about the justification for zero CIL.

282.16 There were comments that Blythe Valley was not in Shirley and it coming into Cheswick Green Parish, it was stated that this would depend on the postcode and noted that for Illshaw Heath, the address was Hockley Heath.

282.17 Cllr. Brown referred to an email received from Jon Hallam regarding CIL.

**283. To consider planning applications.**

**PI/2017/00107/TPO** – 7 Chartwell Drive; large sycamore requires pruning.

**PL/2017/00155/PPFL** – One Central Boulevard; insertion of a new double doorset at ground level opening to the external area.

**PL/2017/00175/PPFL** - Tri-Gen House Central Boulevard Shirley Solihull B90 8AB; Refurbishment of the existing Trigen House building including the renewal of internal finishes, upgrading the building core and new landscaping to the front and rear of the building. The existing entrance lobby is to be extended in size to increase its prominence and usable space. The front facing facade is to be re clad to update the aesthetic in line with the developments occurring across the wider context of Blythe Valley Business Park.

283.1 It was noted that at the Planning Committee meeting, members had agreed that there were no comments to be submitted in relation to these applications.

283.2 Cllr. Gosling said the application for the tree had already been turned down, according to the SMBC agenda, it was shown as refused. Members queried where this tree was located, it was stated it was in a garden and there were comments about a sycamore tree that had been blown down on Boscobel Road.

283.3 There were no comments to be submitted for any of these applications.

283.4 It was pointed out that in relation to the recent application for 66B Salter Street, the RA had not objected. It was stated that the RA was not a statutory consultee and queried why the RA was allowed to comment and put itself forward to represent the parish at Planning Committee meetings, it was stated anyone objecting to an application to apply to speak as an individual.

**284. To discuss local development including progress regarding Mount Dairy Farm and Blythe Valley Park/IM.**

284.1 Cllr. Gosling commented about asking James Carpenter why Bloor Homes could do the work in any order it liked and why no table top had been carried out. She said what had been done, had possibly made it worse. It was suggested that this may have been agreed with the Highways Officer.

284.2 Cllr. Cresswell said that when changes were made to applications, in areas such as Meriden and Hampton, the Parish Council was informed and therefore queried why CGPC wasn't informed, when changes were made to applications.

284.3 It was stated that Bloor Homes spoke to the Planners and that the Planners should be communicating with the Parish Council. It was pointed out that the Parish Council had found out most things directly from the developers and that as a statutory consultee, this information should come from the Local Authority, it was stated that there were other statutory consultees who also needed to be told about any changes.

284.4 In relation to Blythe Valley, it was stated that it may be possible to comment when Traffic Orders were published for comments. However, it was pointed out that despite commenting on the proposed Traffic Order received for Mount Dairy Farm, once again the Parish Councils comments appeared to have been completely ignored and taken no notice of.

284.5 There were comments about the Knowle Society, Dorridge and Henley & Beaudesert Society.

**285. To receive any reports or recommendations from the Recreation Committee meeting and to resolve any action(s) to be taken.**

285.1 Cllr. Phillips said there had been a meeting on Wednesday 1<sup>st</sup> February. She said their co-opted member Mr. Ken Wareham had resigned and letters of thanks had been sent to him and Mrs. Pat Carr now.

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285.2 Cllr. Phillips said Mr. Matthew Gardner, the local SMBC Neighbourhood Co-ordinator had attended the meeting. He had been asked to arrange for the missing bin on the Village Green to be replaced and to find out the frequency for this being emptied, he had said he thought it was three times a week, but members had felt twice a week would be sufficient, as long it was done twice a week.

285.2.1 Cllr. Phillips said Mr. Gardner had also been informed about damaged road signs. He had suggested that the Recreation Committee invited someone from Grounds Work to come and talk to it about possible funding.

285.3 Cllr. Phillips referred to Cllr. Cresswell requesting that the Grounds Maintenance contractor should be asked to put some logs back, that acted as barriers at the Mount. It was noted a quote had been requested to do this.

285.4 Cllr. Phillips said the strip of land at the side of the Saxon pub had also been discussed, the Grounds Maintenance contractor had said it would be better to get the fence repaired before any work was carried out. The Clerk had emailed Enterprise Inns about this but not received any reply. Cllr. Cresswell had said this was a possible danger to young children and therefore the Clerk had been instructed to inform Enterprise Inns about this. It was stated that once the fence had been sorted out, the shrub roots needed to be dug up and that the Grounds Maintenance contractor had been asked to quote to do this work and to include a price for adding bark chippings. It was noted that Cllr. Brown and Cllr. Swain had planted Daffodil bulbs at this location and stated to wait until they had come out, before adding any membrane.

285.5 Cllr. Phillips said it had been stated that roses in front of the Bangla needed pruning. There were comments about after flowering they needed to be cut back to about 6 inches. There was some confusion about different roses, different beds and the miscellaneous shrubs in front of the Post Office, it was stated that a list was needed, to show what needed to be undertaken for each bed.

**Action item: It was agreed that Cllr. Phillips would contact Mr. Ranson for advice. Cllr. Cresswell to produce a map.**

### **286. To resolve to appoint a Grounds Maintenance contractor for CGPC for the period 1<sup>st</sup> April 2017 to 31<sup>st</sup> March 2020.**

286.1 Cllr. Phillips explained that four quotes had been received, but only two had provided separate quotes for the work outside the shops. She said the companies had been contacted and informed, that it was possible that from the end of March, this work could be discontinued and offered the opportunity to resubmit their quotes, bearing this in mind.

286.2 Cllr. Phillips said revised quotes had been received, however there was now some confusion about this. It had been suggested that the whole exercise should be carried out again. If this were to happen, then it would be necessary to ask the current Grounds Maintenance contractor to extend the existing agreement.

286.3 It was stated that the existing Grounds Maintenance contractor did a very good job and based on what had been said, it appeared everyone was in favour of keeping this contractor. Cllr. Swain explained why he was not happy with the figures that had been returned and said this needed some clarification, if a satisfactory answer came forward it was possible this could be sorted out.

**Action item: Cllr. Phillips to request to meet with representatives of the Grounds Maintenance Contractor and discuss this quotation.**

### **287. To discuss the 'Guide to the Mount'.**

**Resolved:** proposed Cllr. Swain – all in favour; that the quote for 20 copies at a cost £85 should be accepted.

### **288. To receive any reports from Councillors and/or the Clerk.**

288.1 Cllr. Brown spoke about his quarterly meeting as Chairman of the SAC with the SAC Vice Chair and SMBC CEO Nick Page. He said they had been asked to raise any concerns about policing and crime within the community and to provide feedback from each Parish/Town Council. Cllr. Brown said they were not sure why, it could possibly be for liaison meetings held between SMBC and the Police.

288.1.1 There were comments that there had been a few burglaries in the village, some specific local break-ins were referred to and it was stated that there had been quite a lot of police presence.

288.1.2 It was stated that a local Neighbourhood Watch was being established.

**289. To discuss progress in relation to a Defibrillator.**

289.1 It was noted that the cabinet had now been delivered and this needed to be installed. Cllr. Brown suggested that once it had been installed, the Parish Council should try to get something in the press to inform people about it. It was suggested this was carried out by issuing a Press Release.

289.2 There were suggestions about having an official launch/opening with the Mayor and/or the local Doctor. Cllr. Phillips referred to someone from TV that attended Slimming World.

**290. To discuss Flood Protection procedures.**

290.1 Deferred.

**291. To discuss the Parish Council website.**

291.1 Cllr. Gosling said she would make progress with getting things updated.

**292. Update on the area in front of the shops in Cheswick Green.**

292.1 It was noted that on the February bank statements, there had been no payment from the Post Office/Vineyard.

292.2 There were comments about Arden kitchens and the hair and beauty shop wanting to withdraw from the scheme, as they wanted to sort something out for themselves. It was stated that they had agreed to pay into the scheme for January. It was stated that these shops felt they could get the sweeping and cleaning done cheaper.

292.3 There were comments about whether this would include the shrub beds being litter picked and weeded. It was stated that these belonged to the land owner and felt that there was a need to try and keep them tidy.

292.4 It was pointed out that SMBC had provided £800 for the initial revamp and tidy up.

292.5 It was stated that the Recreation Committees recommendation was that this scheme ceased from 31<sup>st</sup> March 2017.

292.6 It was suggested that a letter could be sent to those in the scheme, informing them about this and advising them to arrange to cancel the Standing Order they had with their bank.

292.7 It was stated that this was something Mr. Gardner had spoken about, that projects were started but then lost momentum.

292.8 Cllr. Cresswell suggested that the Parish Council asked its Grounds Maintenance contractor to possibly weed and prune the shrub beds occasionally. Cllr. Hall was not in agreement with this.

292.9 It was suggested that a brief history about this scheme and why it was to cease was produced for Parish Council Notice Boards and the website.

292.10 There were comments about cigarette ends on the floor by the restaurant. It was suggested that ash trays could be located on the wall for these cigarette ends.

292.11 Members agreed it was very disheartening, that this scheme was to end due to the lack of willing participants, as a lot of time and effort had gone into getting this set up and started, now within a year, it was to stop.

292.12 There were comments about dogs being left by the shrub beds and pawing at the bark tipping making it go everywhere. It was suggested that dog hooks could be installed on the wall.

292.13 There were comments about a piece of missing ranch fencing.

**293. To discuss information provided via WALC regarding commemorations for the 100 Years since end of 1st World War.**

293.1 Members were asked to read this and the item was deferred.

**294. To consider and resolve any action(s) in relation to items of correspondence received (issued to Parish Cllrs, with the agenda).**

294.1 The reply from the Rev. Vicki Atkinson regarding the Advent windows was noted, it stated that she would contact the Parish Council after meetings with the Residents Association in

February and the Church Council at the beginning of March, it was pointed out that she had not been at the February RA meeting.

294.2 Cllr. Swain referred to the email about HAGS funding, he said he had been involved with this type of funding before and it was usually in relation to match funding and the company usually wanted to use the contractors it wanted to employ.

294.3 Cllr. Phillips referred to an email the Clerk had circulated about National Lottery funding, she said there was quite a lot of paperwork involved, but it could be worth applying for the Village Hall.

294.4 Information from SMBC regarding a Spring Clean event was noted, it was stated this could involve members of the RA and the cleaning of road signs. It was noted that Clerk had stated that she thought this was an opportunity to work together.

**295. To discuss and resolve any actions in relation to the ongoing CGPC action list**  
(issued to Parish Cllrs. with the agenda).

295.1 There were comments about PAT testing and this needing to be carried out in the Parish Council office for the heaters, laminator, shredder, projector and cables. Cllr. Cresswell said that the laptop did not need to be PAT tested. Cllr. Cresswell said this had not been done since 2008, it needed to be carried out every 5 years and it was stated to do this now, for all items.

295.2 Cllr. Cresswell asked about the 'Welcome to Cheswick Green' brochure. Cllr. Bruce said it was no longer happening, he had been told no one would look at it or use it.

295.2.1 There were comments about new houses being occupied and picking this up again. Cllr. Bruce said it had been a lot of hard work, he had tried, but it hadn't worked. There were comments about the shop keepers donating towards this.

295.2.2 It was stated that the aim of this was to get the RA involved, however the view put forward had been that it wouldn't get looked at.

295.2.3 Cllr. Bruce said he had been putting together information about hall users, bus services etc. Cllr. Cresswell asked Cllr. Bruce to send him what had been done so far and said he would pick up with this, he said it sounded great.

295.3 Cllr. Brown said he needed to speak with Mrs. Noble.

**296. To resolve the agenda for the Annual Statutory Parish Assembly meeting on Wednesday 22<sup>nd</sup> March 2017 at 7:30pm (draft issues to Cllrs with the agenda).**

**Resolved:** proposed Cllr. Gosling, seconded Cllr. Swain that this agenda was accepted.

**297. Agenda items for next meeting.**

297.1 There were none.

**298. To resolve that due to the special nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.**

298.1 Not applicable - no members of the public present.

**299. To discuss and resolve any actions regarding any items of correspondence or matters considered confidential.**

**300. To discuss outcome of meeting held with members of the RA and the way forward in relation to the Village Hall (Management Committee).**

**301. PAYE, payroll and the Pension Scheme.**

**Meeting ended at 21:50 pm**