



Mrs. Marie Zizzi
 Clerk to the Council
 Cheswick Green Village Hall
 Cheswick Way, Cheswick Green
 Solihull B90 4JA

Tel: 01564 700168
 clerk@cheswickgreen-pc.gov.uk
 www.cheswickgreen-pc.gov.uk

CHESWICK GREEN PARISH COUNCIL MEETING
Wednesday 12th April 2017 7:30pm Cheswick Green Village Hall

Present:

Cheswick Green Parish Councillors: Brian Brown (Chairman), Ian Bruce, Len Cresswell, Margaret Gosling, Steve Hall, Penny Phillips and Mick Swain.

Clerk: Marie Zizzi

2 members of the public

327. Apologies for Absence and to approve, if thought fit, the reasons if any given, for absence from the meeting.

327.1 Not applicable everyone present.

328. Declarations of Interest.

328.1 None.

329. Dispensations.

329.1 None.

330. To receive a presentation about the Solihull Enterprise Support programme.

330.1 Mr. Dave Lane was welcomed and invited to speak. He said he did not work for SMBC, he was from Development in Social Enterprise and this was being funded by SMBC and European Regional Development Fund (ERDF) for two programmes.

330.2 Mr. Lane said the programmes were for residents and social businesses in Solihull. He said one was a Business Support programme which was run by Blue Orchid, this was for people that wanted to start a business or to be self-employed. He said the requirement was that the person needed to live in the Solihull Borough and they could receive business assistance and advice, this was funded free support that was available, there were 2 years to go for this and they were looking for referrals.

330.3 Mr. Lane spoke about the other programme, he referred to the Voluntary Community Sector Enterprise, he said this was to work with existing organisations to help them to develop. He said they could be voluntary or charities that wanted to adapt and develop. He referred to project brand name Community Enterprise for success, he said for this programme there needed to be an already established not for profit organisation.

330.4 Mr. Lane said both programmes provided support, a range of workshops, business opportunities and all the advisors were qualified and accredited, via the small firms' enterprise development initiative, they understood most business needs and had very good reports.

330.5 Mr. Lane said this had been running for about 5 years now. Firstly, it had been on a specific area of postcodes and both were time limited programmes for about 2 years (March 2019).

330.6 There were several questions which Mr. Lane answered.

At 7:45pm Mr. Lane was thanked for attending and he left the meeting.

331. Public Participation (15 Minutes).

331.1 Borough Cllr. Ken Hawkins was in attendance. He said it had now been about 3 months since he had been to a CGPC meeting, it was the first time this year.

331.1.1 Cllr. Hawkins referred the derelict bungalows on Creynolds Lane, he said the fence was more secure now, but it was very visible. He referred to the Local Development Plan and the need for this to be resolved. He said this was several months away, he referred to the preferred options having to be submitted and a possible delay to June/July. He spoke about the Plan being

Minutes of the Meeting of the Parish Council held on Wednesday 12th April 2017 7:30pm

Signed

Date.....

submitted to an Inspector and said all those included in the Plan would send representatives, as would those that were not in the Plan. He commented about some people saying the Plan was light by a few thousand houses.

331.1.2 There were comments about one of the candidates for the Mayor being against development in the greenbelt. It was stated that there were no other options.

331.1.3 There were comments about Birmingham and the Black Country regarding brownfield sites and the need to make these safe.

331.1.4 It was noted that in relation to Blythe Valley, worked had started on the office block and stated that the developers wanted permission for another office block. It was stated that there was some support for business development.

331.1.5 Cllr. Hawkins spoke about some travellers on a pub site at Hillfield Farm.

331.1.6 There were comments about a resident in Cheswick Green who had a vast amount of fire wood on and around their property. It was stated that this had been pursued with the Fire Service, but there was nothing it could do because it was not commercial. Cllr. Hawkins referred to possible insurance issues. There were comments about people having a fear of fire, that the fire itself was inside the residents house and about the size of the piles of wood being an issue. It was suggested that a fire could be started from a discarded cigarette end, as there was a lot of debris as well as the wood. It was stated that there was a danger from the wood falling on top of someone. It was point out that there was also noise caused, as well as smell and dirt, there was a risk of attracting vermin, that it was an eye sore in the area and that there was smoke, in a smokeless zone.

331.1.8 Cllr. Hawkins said he was aware of the issue of the poles on the Mount Dairy Farm site. At 7:55pm Cllr. Hawkins left the meeting.

332. To resolve to accept the Minutes of the meeting held on Wednesday 8th March 2017.

332.1 Cllr. Cresswell made some comments in relation to a part of the private section of these Minutes. More in the private section.

Resolved; proposed Cllr. Gosling, seconded Cllr. Hall – all in favour - except for one objection; that these Minutes were accepted as a true and accurate record.

332.2 It was noted that in these Minutes, it stated that the Parish Council '*should pursue a meeting with Anne Brereton*'. But further to this, members had agreed that it would be more beneficial to meet with Ashley Prior, SMBCs Head of Highways Services, as concerns were more about issues related to highways than planning.

Resolved; proposed Cllr. Swain, seconded Cllr. Gosling; that the meeting with Ashley Prior superseded the meeting with Anne Brereton.

333. To approve in principle the draft Minutes from the 2017 Annual Statutory Parish Meeting.

333.1 Cllr. Brown thanked Cllr. Gosling for giving his report at this meeting.

333.2 Cllr. Cresswell reminded everyone that these Minutes could only be approved in principle, they could not be formally approved until next year at the 2018 meeting.

333.3 It was pointed out that they were only being approved in principle.

Resolved; Cllr. Gosling proposed that these Minutes were accepted in principle – all in favour.

334. To receive a report on the finances of the Council and to approve any payments made since last meeting and any payments to be made (issued to Cllrs. with the agenda).

Payment to be agreed from Co-op acc Exercise Class April 2017 PC meeting

<u>Payee /Chq No.</u>	<u>Reason</u>	<u>Total</u>	<u>VAT</u>	<u>Net</u>
100122	Class instructor for March 2017	£ 81.00		

Payment to be agreed from Co-op acc for litter pick April 2017 PC meeting

<u>Payee /Chq No.</u>	<u>Reason</u>	<u>Total</u>	<u>VAT</u>	<u>Net</u>
100261	Meadowfields GM March 2017	£248.92	£ 41.48	£207.

Minutes of the Meeting of the Parish Council held on Wednesday 12th April 2017 7:30pm

Signed

Date.....

Chgs/Electronic payment transactions to be ratified/approved April 2017 PC meeting

Payee	Reason	Total	VAT	Net
T. Pearce Electrical	Installation of Defib cabinet	£342.00	£57.00	£285.00
Meadowfields	Emptying new dog bin Rec. March	£ 33.60	£ 5.60	£ 28.00
Meadowfields	Extra litter pick by shops March	£ 96.00	£16.00	£ 80.00
M. Zizzi	Renew Office 365 sub.	£ 59.99		
Midland Forestry	Work on a tree on the Village Green	£300.00	£50.00	£250.00

More in confidential section.

Resolved: proposed Cllr. Gosling, seconded Cllr. Hall/Swain - that payments as listed were approved and the finance report was accepted.

335.1 To receive expenditure sheets for the final quarter of the financial year and final quarterly comparison – budget set to actual expenditure. To receive final bank reconciliation (issued to Parish Cllrs. with the agenda).

335.1 There were no queries and the figures were noted.

336. To receive any reports or recommendations from the Planning Committee and any update in relation to the Neighbourhood Plan. To receive the Minutes from the meeting held on Monday 6th February 2017.

336.1 Cllr. Gosling said there had been a meeting in March, during which they had looked at a draft newsletter to issue to residents about the Neighbourhood Plan. This was currently being worked on.

336.2 It was noted that prior to the Planning Committee meeting, members had met with Ashley Prior and since then he had sent through some information about Blythe Valley, much of which had been written by Jon Hallam. It was stated that he had appeared to be keen to look at the junction at Creynolds Lane.

336.2.1 It was stated that some of the information was irrelevant and there were comments about Dyers Lane being narrow and that Warwickshire County Council had said different things.

Resolved: proposed Cllr Hall, seconded Cllr. Bruce/Brown - that the Minutes were accepted.

337. To consider planning applications;

PL/2017/00627/PPRM – Plot F5 Blythe Gate; Erection of an office building (Use Class B1(a)) with associated internal access road, car parking, substation, bin store, landscaping and all other details required by Condition 3 relating to the reserved matters of layout, scale, appearance and landscaping as well as part-discharge of conditions 11, 13, 14 and 19 pursuant to planning permission reference PL/2016/00863/MAOOT.

PL/2017/00697/TPO - 55 Foxland Close; 70% crown reduction and removal of dead wood on 1 No. tree (T4).

PL/2017/00722/MINFHO - 74 Willow Drive; Single storey rear extension to dining room.

PL/2017/00783/MINFHO - 569 Tanworth Lane; Ground floor rear extension.

PL/2017/00837/MINFHO – 4 The Pines; single storey side extension.

337.1 There were no comments or observations to be submitted for any of these applications.

338. To discuss local development including progress regarding Mount Dairy Farm (including suitable road names and to retrospectively approve the letter that had been sent as per the Planning Committee meeting held on 20th March 2017, regarding the poles installed on the site) and Blythe Valley Park/IM (including email received from National Planning Casework Unit).

338.1 In relation to Mount Dairy Farm, it was noted that most members had met with Nick Rawlings from Bloor Homes, regarding the War Memorial. Bloor Homes was happy to reinstate the War Memorial on the site and to have the stones cleaned, but not so much as they looked new and re-inscribed. It was noted that the cost for this was in the region of £30k.

338.1.1 Cllr. Brown said it was £22k for the cleaning and re-scribing and that the other money was for the landscaping etc.

Minutes of the Meeting of the Parish Council held on Wednesday 12th April 2017 7:30pm

Signed

Date.....

338.1.2 It was noted that Cllr. Hall had applied for some funding for this and an email had been received, stating that no work should commence until a reply had been received about the funding, this had been forwarded to Bloor Homes.

338.1.3 It was stated that once the stones were in situ, CGPC would take over responsibility and maintain the War Memorial.

338.1.4 There were comments about what height the War Memorial would be and it was queried whether it would be reinstated to its original height.

338.1.5 Cllr. Brown said they needed to consider the proposal from Bloor Homes and that Bloor Homes had contacted proper reputable stone masons to do this and to put the stones in place. He said the cleaning up would take place over several months, it would be a long slow process, therefore they had time to consider what they wanted to do. He referred to the possibility of providing benches and hedging.

338.1.6 Cllr. Cresswell said there should be a plaque to explain what this was.

338.1.7 It was noted that Bloor Homes had already allocated a site and marked this to show where it would be located.

Resolved: proposed Cllr. Phillips, seconded Cllr. Brown and Gosling – all in favour to accept the proposals put forward for this by Bloor Homes.

338.2 It was noted that a letter had been sent from the Parish Council to SMBC, Western Power Distribution Limited, Bloor Homes and the Considerate Construction Scheme, it had also copied to Dame Caroline Spelman MP and the three Borough Cllrs. regarding the siting of a 'H' pole. This letter had been approved by at least 4 Cllrs via email. There were no objections to this.

338.2.1 It was stated that SMBCs CEO Mr. Nick Page, had been to meet the resident that had complained about this 'H' pole and he had also written to Western Power etc.

338.2.2 It was stated that the plan that had been issued in relation to the pole was not clear, as it only showed two dots. It was stated that the poles looked awful from the road. It was unclear where the cables were and whether this could be an issue.

338.2.3 It was noted that Borough Cllr. Richard Holt had responded to the message, enquiring if the issued had been resolved and stating not to hesitate in contacting him if he could help, it was pointed out that he was also a solicitor.

338.3 In relation to the road names it was agreed to put forward, Janet Leese Drive and the other names were noted.

338.4 In relation to Blythe Valley the email from the National Planning Casework Unit was noted and it was stated that this had also been sent to Mr. Paul Vernon, the Chairman of Illshaw Heath Residents Association.

339. To receive any reports or recommendations from the Recreation Committee meeting and to resolve any action(s) to be taken. To receive the Minutes from the meeting held on Monday 21st November 2016. To resolve to advertise for people to be co-opted on to the Recreation Committee.

339.1 Cllr. Phillips said there had not been a meeting since the last Parish Council meeting, the committee was next meeting on Monday 24th April 2017.

Resolved: proposed Cllr. Hall, seconded Cllr. Gosling, Phillips and Brown – that the Minutes were accepted.

Resolved: proposed Cllr. Hall, seconded Cllr. Phillips – that the Parish Council should advertise for people to be co-opted on to the Recreation Committee.

340. To receive any reports from Councillors and/or the Clerk.

340.1 The Clerk referred to a draft notice that had been produced some time ago, to inform residents what to do in relation to travellers appearing.

Action item: it was agreed that the Clerk should send this to SMBC (Chris Barr) and the Police (local inspector and/or Chief Inspector) to make sure they were happy with it, before putting it on notice boards and the website.

340.2 Cllr. Brown said the next SAC meeting was on Thursday 20th April in Castle Bromwich.

340.3 Cllr. Bruce said that work had started in Kineton Lane, trees were being cut to avoid nesting, he said apparently work on the access road would commence July time.

Minutes of the Meeting of the Parish Council held on Wednesday 12th April 2017 7:30pm

Signed

Date.....

340.3.1 Cllr. Cresswell said Illshaw Heath Residents Association had set up a group to carry out Speedwatch with the police. It was stated that 14 volunteers were required for this to take place and that there were only 60-70 residents, and this would be taking place. There were comments about Speedwatch taking place in Tidbury Green.

341. To discuss progress in relation to a Defibrillator.

341.1 It was noted that the training had taken place on Monday 10th April and about 48 people had attended, there had been lots of questions and the defibrillator was now in place.

341.2 Cllr. Brown referred to formally thanking the West Midlands Ambulance NHS Trust and trying to get something in the press.

341.3 It was agreed that the training session had been very good. There were comments about using the defibrillator and contacting the emergency services. There were comments about the need to replace the pads and the charger if it was used. It was noted that there was a small first aid kit in the cabinet.

342. To discuss Flood Protection procedures.

342.1 Deferred.

343. To consider news/information for CGPC website.

343.1 It was stated that information about the defibrillator needed to be added to the website.

343.2 It was noted that once SMBC and the police had agreed with the text, informing residents what to do about travellers, this could be added to the website.

343.3 Cllr. Brown queried whether the reports given at the Annual Statutory Parish meeting should be put on the website. It was agreed that they could and that they needed to be on headed paper.

343.4 It was stated that once the April newsletter was finalised, this could go on the website.

344. Update on the area in front of the shops in Cheswick Green.

344.1 It was noted that the scheme was no longer to continue, as only the Pharmacy had returned the form to participate. It was noted that there were a few outstanding payments to be made and these were being chased.

344.2 Cllr. Cresswell said they needed to keep an eye on the three flowerbeds, as they did not want to lose all the work that had already been carried out on them.

344.2.1 Cllr. Phillips said it was on the Recreation Committee agenda and they could be done as and when necessary.

344.2.2 Cllr. Cresswell referred to the missing piece of timber on part of the ranch fencing.

345. To discuss information provided via WALC regarding commemorations for the 100 Years since end of 1st World War.

345.1 It was noted that after the last meeting, the Clerk had contacted Hockley Heath Parish Council (HHPC) regarding the suggestion that CGPC and HHPC could possibly liaise and do something together. Mr. Paul Vernon had referred to an area where HH borders with Illshaw Heath, by an air field that was once an RAF Base. CGPC Clerk had enquired if HHPC would be interested in exploring doing something with CGPC, some kind of joint event.

345.1.1 The HHPC Clerk had put this idea to her Council and come back stating that HHPC was interested in having a conversation regards this and asking how to proceed.

345.1.2 It was stated the HHPC had regular bonfires on a site it owned and that HHPC might offer an area for this. There were comments about the cost and stated that the air field that had been referred to, was privately owned.

345.1.3 It was agreed that a couple of CGPC members could meet with a couple of HHPC members to discuss this. Cllr. Brown and Cllr. Hall volunteered to do this.

Action item: Clerk to email HHPC Clerk and invite them to send a couple of Councillors to meet in Cheswick Green Village Hall during the day.

346. To consider and resolve any action(s) in relation to items of correspondence

received (*issued to Parish Cllrs. with the agenda*). Including, request from CGRA re: Party in the Park 8th July 2017 and request from Rev. Atkinson re: Teddy Bear's picnic Sunday 28th May 2017.

Minutes of the Meeting of the Parish Council held on Wednesday 12th April 2017 7:30pm

Signed

Date.....

346.1 An email circulated by Cllr. Brown was noted, in relation to painting and varnishing the double bench outside the Village Hall. It was noted that the Clerk had not received the invoice.

346.2 It was noted that the Reverend Vicki Atkinson had requested permission to hold a free Community Teddy Bears Picnic in the Park on Sunday 28th May 3.30-5pm. There were no objections to this going ahead.

346.3 It was noted that Mr. George Burdett had sent an email on behalf of the CGRA, requesting permission to hold the party in the park on 8th July 2017.

346.3.1 There were comments about the previous party in the park and broken glass being left in the children's play area and a child apparently cutting their foot. It was stated that this was carelessness and it could not be proved that this was from the party in the park. There were also comments about damage that had been caused to trees last year, apparently by people running around and stated that there could be things that needed to be repaired and this would incur a cost.

346.3.2 It was stated that a risk assessment was required before permission was given for this to go ahead, as providing a risk assessment on the day of the event, was not good enough, the Parish Council needed to know what was intended.

346.3.3 It was noted that £10,000 funding had now been spent on the Recreation Ground and the Parish Council had a duty to protect its interests. It was pointed out that for hall users, there was a refundable deposit required, in case of any damage.

Resolved: all in favour, that for events such as this, where there is a possibility of potential damage, the Parish Council would request for a refundable £100 deposit payable in advance of the event. It was also agreed that on this occasion a satisfactory risk assessment was required with the deposit by 8th May 2017, prior to the next Parish Council meeting being held on Wednesday 10th May 2017.

346.4 It was noted that SMBC had sent through a Project Plan for CGPC, a draft plan for working together.

346.5 In relation to the invitation from the UK Central team on 10th May, it was noted that this was the same day as the Parish Council meeting. Cllr. Cresswell said he may attend the event.

347. To discuss and resolve any actions in relation to the ongoing CGPC action list
(issued to Parish Cllrs. with the agenda).

347.1 Noted.

348. Agenda items for next meeting.

348.1 There were none.

349. To resolve that due to the special nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

349.1 There were no members of the public present.

350. To discuss and resolve any actions regarding any items of correspondence or matters considered confidential. Including to resolve retrospectively that advise should be sought from WALC regarding members concerns about actions undertaken by CGRA.

351. To discuss meeting held with members of CGRA and the way forward in relation to the Village Hall/Village Hall Management Committee.

352. PAYE, payroll, and the Pension Scheme.

Meeting ended at 21:40 pm