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## CHESWICK GREEN PARISH COUNCIL

**Wednesday 12<sup>th</sup> February 2020 7:30pm Cheswick Green Village Hall**

**Present:** Cheswick Green Parish Councillors: Cllr. Len Cresswell, Cllr. Margaret Gosling (Chair), Cllr. Sam Sedgley (Vice Chair), Cllr. Michelle Smith, Cllr. Mick Swain and Cllr. Peter Townsend.

Clerk: Marie Zizzi

2 members of the public

### **235. Apologies for Absence and to approve, if thought fit, the reasons if any given, for absence from the meeting.**

235.1 Not applicable all Councillors present.

### **236. Declarations of Interest.**

236.1 There were none.

### **237. Dispensations.**

237.1 There were none.

### **238. Public Participation (15 Minutes).**

238.1 Mr. Neale said they were here as they were interested in speed limits and parking. He enquired about the chances of having Cheswick Green made a 20mph speed limit. He said he had seen lots of areas that were 20mph.

238.1.1 Cllr. Sedgley said lots of research had been carried out, she had read the 300 plus page government document about this. She said speed limits did not work because they were not enforced, they were all aware that speeding was an issue, a Speed Watch group was going to be set up.

238.1.2 Cllr. Smith said they needed to test out the equipment they had, they needed to be coached and shown how to use the speed guns. Cllr. Sedgley added that they needed a PCSO.

238.1.3 It was stated members of the Parish Council had met with SMBC Officers recently, regarding Creynolds Lane and speed limits, it was possible the Parish Council would purchase a portable speed sign, to inform drivers the speed they were driving at, if it was okay there would be a smiley face, if it was too fast there would be a sad face.

238.1.4 Cllr. Gosling said they had been in contact with SMBC regarding junctions, they had pointed out about various incidents and accidents.

238.1.5 It was stated Borough Councillor Ken Hawkins had said there was money/funding for 20mph outside the school. However, vehicles could not drive at that speed during drop off and pick up times.

238.1.6 It was pointed out that the Parish Council had carried out a traffic and bus survey; lots of people had said no to having 20mph, it was not popular.

238.1.7 Cllr. Swain said SMBC would no longer consider sleeping policemen.

238.1.8 Mr. Neale said he thought just to maintain the village atmosphere, something needed to be done about the speed and it had to be self-policing. He said he tried to stick to speed limits and if it was made 20mph, it would slow people down.

238.1.9 Cllr. Sedgley said 20mph had been installed in Illshaw Heath and people took no notice. Cllr. Gosling added that Illshaw Heath had a Speed Watch group, however due to the amount of abuse, it had been given up.

**Minutes of the Parish Council meeting held on Wednesday 12<sup>th</sup> February 2020**

Signed .....

Date.....

238.1.10 Cllr. Sedgley said the rules for Speed Watch groups had changed, when the gun was pointed at a car, if it was over the speed limit by 10% the driver would receive a letter, if the person was caught again, they would receive a second letter, if they were caught a third time they received a hefty fine. It was hoped this would help slow drivers down. She said they had looked into 20mph quite a lot, the only way it would work was if it was for the whole village.

238.1.11 Mr. Neale said Cheswick Place had been designed to keep drivers at a slow speed.

238.1.12 Mr. Allman said he disagreed with the comment that it was difficult to drive at 20mph at school drop off/pick up times, some were driving at well over 40mph.

238.1.13 Cllr. Sedgley said this was not possible when there were vehicles parked outside the school.

238.1.14 Mr. Neale referred to most people respecting speed limits, however there was a need to be aware of what speeds people were driving at. Cllr. Sedgley said this would be recorded via the Speed Watch group.

238.1.15 Mr. Neale said he had not known there was a survey, he had read the conclusions, he asked how many people took part. He was told just under 300. He asked how people had known about the survey. He was informed it was on the Parish Councils website, notice boards and Facebook. It was stated members of the Parish Council could no longer deliver to every household, as had taken place previously. This had been explained in the last hand delivered newsletter (November 2018). Mr. Neale queried why. It was stated it was no longer feasible, it was not environmentally friendly, due to the amount of paper/ink and the costs for these, with the development of Cheswick Place it had become too much and took a lot of time and effort.

238.1.16 Mr. Neale said the main issue was whether the Parish Council was speaking to the right people at SMBC regarding this. It was stated the Parish Council had been in contact with the Head of Highways and Traffic Manager.

238.1.17 Cllr. Swain referred to an issue at the crossroads, he said the results from the survey in relation to speed had surprised him more than anything else, people seemed to think cutting back the bushes was what was needed and nothing else. He reiterated there had been consultation via SMBC Officers and they were looking at Highway requirements.

238.1.18 Mr. Neale referred to Illshaw Heath being 20mph. Cllr. Cresswell said it mostly worked in Illshaw Heath, there were a lot of other changes such as bollards and bumps.

238.1.19 Cllr. Swain said roads had to meet a certain criteria to be made a 20 or 30mph, it had been looked at, they had asked SMBC to look at this again, he said members of the Parish Council would like to see the speed limit reduced and they kept trying.

238.1.20 Cllr. Gosling reiterated they were trying and working with SMBC, they were doing all they could do. Cllr. Cresswell said the Speed Watch group was the best that could be done.

238.1.21 It was noted that both residents were members of the Street Watch team and they were invited to join the Speed Watch group, if they wished, it was not up and running yet.

238.1.22 Mr. Neale said he appreciated the Parish Council couldn't do anything, he referred to involving Ken Hawkins. It was stated Ken was the portfolio holder for Highways. It was noted the Parish Council traffic survey had been sent to Ken, he had sent a reply stating this was looked at about 18 months ago and not a lot had changed since then. Cllr. Townsend suggested the residents contacted Ken directly.

238.1.23 Mr. Neale asked if agenda item 16 could be brought forward. The Chair agreed, there were no objections.

### **239. To discuss speeding motorists, parking, any other road related matters in Cheswick Green and vehicular activated speed signs.**

239.1 Cllr. Gosling said with Cllr. Sedgley she had met the Head of Cheswick Green school and two governors, to discuss parking by the school. She said there had been an incident with a parent in a wheelchair, who needed to get somewhere but their drive was blocked by a parent's car. Cllr. Sedgley said the parent had been asked to move

their car and this had resulted in the resident being given a rude gesture. The driver's husband had then threatened the resident and the resident's child, it had got so bad the householder had informed the police.

239.1.1 It was stated the school had not known about this; it was not the first time a resident had been threatened by parents.

239.1.2 Cllr. Gosling said it had been observed that staff were parking outside the school and they shouldn't be doing this. She said a survey was to be set up for parents and residents regarding parking outside the school.

239.1.3 It was stated there were also environmental issues to consider, it was possible the school would borrow a monitor to look at the levels of pollution for a science project for the pupils. It was stated people sat in their cars with their engines running, that some people could walk, why didn't parents double up instead of one child and one parent per car, there were comments about children getting out of cars into the road and about the increase in asthma etc.

239.1.4 Cllr. Cresswell said the school should be asked to stop deliveries at the same time as drop off and pick up. It was stated this had not been discussed with the school but it could be.

239.1.5 Mr. Neale said if they removed the cars by the school, the speeding would increase.

239.1.6 Cllr. Gosling said there was also an issue with the buses not being able to get through, there was a need to get something done to clear the road a bit, it was very dangerous by the school.

239.1.7 Cllr. Cresswell said a few days ago a traffic warden had been sat there, hoping people would see him and not park there but they still did, there were no tickets issued for two wheels on the pavement or for parking on a corner.

239.1.8 Cllr. Gosling said at times when there were two wheels on the pavement it meant cars could pass through on the roadside. It was stated when vehicles parked on the pavement mobility scooters and prams etc. could not get by.

239.1.9 Mr. Allman referred to the end of Creynolds Lane/Cheswick Way, he said it was a dumping ground for vans at night, past the bungalows. Cllr. Smith said opposite the B&B, people that were staying there could not park.

239.1.10 Cllr. Swain said there could be three vans with three workers and they all left in one van. He added that there could be cars parked there that did not move for a week.

239.1.11 There were comments about a car parked on Saxon Wood Road, a person that parked in disabled spots and laybys, it was stated this person parked all over the place.

239.1.12 Mr. Allman said one end of Saxon Wood Road by Knoll Croft was dangerous, a van parked on the corner and drivers were not able to see. There were comments about a white van that parked on a grass area. It was stated someone on Saxon Wood Road always parked on the pavement. There were more comments about obstructions to observation, that people were not meant to park on corners and that the problems was there were so many vehicles these days.

239.1.13 Mr. Neale asked what the school's response had been in relation to their staff parking outside the school. It was stated they should be parking inside the school; however, it was pointed out there was not enough space, that some staff needed to think about if they needed to drive to the school. It was stated there were problems around every school - but this was not the answer.

239.1.14 Mr. Neale said Coppice Walk was equally full of cars, people should stop parking on corners, it was illegal or on pavements. He said there was not much room to park and queried if there was a way to create space to park.

239.1.15 There were comments about the garages at the back of Coppice, it was stated it was felt they were not safe, why was this, possibly because it is dark. Cllr. Cresswell said all that was needed was a torch. It was noted this was privately owned land.

239.1.16 It was stated there was no adequate parking at Cheswick Place; there should have been 2 spaces for each house, either tandem parking or side by side, it was stated it was not just householders' vehicles, they had visitors.

239.1.17 There were comments about this being a green issue due to pollution, that people on the Stratford Road could not breathe and this was not being properly addressed.

239.1.18 In relation to a vehicular activated speed sign; Cllrs. Sedgley, Swain, Townsend and Gosling agreed the Parish Council should go ahead with this. Cllr. Cresswell said it was a no from him, they had tried this before about 6 years ago, SMBC had paid and he did not think the Parish Council should pay. He queried why they were doing this.

239.1.19 Cllr. Sedgley said they had the CIL money, they had asked people and some had said they wanted speed signs, they wanted to do something proactive. It was stated SMBC did not have the money/budget or the staff due to cutbacks.

**240. To resolve to accept the Minutes of the previous meeting held on Wednesday 8<sup>th</sup> January 2020** *(issued to Parish Councillors with the agenda).*

**Resolved;** proposed Cllr. Sedgley, seconded Cllr. Townsend.

**241. Approval of the agenda/notice for the Annual Statutory Parish meeting Wednesday 25<sup>th</sup> March 2020** *(issued to Parish Cllrs. with the agenda).*

**Resolved;** proposed Cllr. Cresswell, seconded Cllr. Sedgley.

**242. To resolve that Wednesday 9<sup>th</sup> October 2019 Minute 133; which states the Zurich insurance payment was £927.72 can be amended/corrected to £932.72.**

**Resolved;** proposed Cllr. Sedgley, seconded Cllr. Smith.

**243. To receive a report on the finances of the Council and to approve any payments made since the last meeting and any payments to be made** *(issued to Parish Councillors with the agenda).*

**Payments to be agreed from Co-op acc Exercise Class Feb 2020 PC meeting**

100163	Exercise class instructor for Jan 2020	£108.00
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**Chqs/Electronic payment transactions to be approved February 2020**

Payee	Reason	Total
Meadowfields GM	Emptying bin SWR Dec	£60.00
DM Payroll Services	Second half of year Payroll services	£72.00
Vision ICT	Hosted email account April 2020-March 2021	£21.60
SMBC	Christmas lights	£1980.02
M. Zizzi	Petty cash top up	£75.00
Cllr. Sedgley	Reimbursement for SurveyMonkey costs	£19.00
Meadowfields GM	Empty bin Saxon Wood Road Jan 2020	£48.00

More in confidential section.

243.1 It was noted £96 had been received from an insurance claim for the vandalised dog bin; £9.95 chq paid in for book (CG the first 40 years), as well as £350 cash from book sales (*plus £9.95 above= £359.95 to go towards 50/75 event*); a payment of £18.59 had been received for the Wayleave and £150 had been paid by SMBC – incorrectly for use of Village Hall - this had been transferred to CGVHMC. There was a VAT claim for £4758.89 and there was £22.26 petty cash.

**Resolved;** proposed Cllr. Townsend, seconded Cllr. Sedgley; all payments as listed were approved.

**244. To discuss the CIL money and consider what this should/could be spent on.**

244.1 It was stated the Parish Council had already asked the public for their opinions on how to spend the CIL.

**245. To receive any reports or recommendations from the Recreation Committee and to resolve any action to be taken.**

245.1 Cllr. Swain said at the last Recreation Committee meeting they had spoken with Mr. Matthew Gardner (SMBC Neighbourhood Co-ordinator) and Mr. David Keaney (SMBC Traffic Manager), regarding various issues. This included discussing potholes at length, he said people did not understand, they thought pothole repairs were costly, however what was being done was only a temporary measure. They had been informed SMBC Highways Department was in the top quartile in the country for road repairs. He said when potholes were filled and the weather was freezing, what had been installed into the potholes came out. He said planned works on the Stratford Road had been cancelled due to the weather.

245.1.1 Cllr. Swain said there had been several issues regarding the poor condition of roads, this had been going on for years, some roads had been scheduled to be done during the last financial year and then they had been put back to be done during the next financial year. He referred to Watery Lane and Tanworth Lane and asking SMBC when work was scheduled to take place.

245.2 Cllr. Swain said they had also discussed enforcement outside the school. Cllr. Sedgley said there had been an enforcement person there over the last few days. Cllr. Cresswell said this did not stop people parking on the pavement. Cllr. Smith said even the police could not stop this.

245.3 Cllr. Swain said they were having a street party on Friday 8<sup>th</sup> May, to celebrate Cheswick Green being 50 years old and the 75<sup>th</sup> anniversary of VE Day, there would be a road closure in front of the shops and they had asked SMBC about cleaning the street signs.

245.4 Cllr. Swain said they had discussed a couple of paths in Cheswick Place, the response from Bloor about these paths had been poor, these paths were not suitable for disabled people.

245.4.1 Cllr. Gosling said she had walked one of these paths – Archer Drive – the path was covered in tree debris and therefore difficult to walk through and it would be impossible with a wheelchair.

245.5 Cllr. Swain referred to the car park surface and the need for a litter pick.

245.5.1 Cllr. Sedgley said they were looking for volunteers to do a weekly litter pick before Friday 8<sup>th</sup> May. Cllr. Smith said the pub employed someone to litter pick around the pub and to clear the car park every week.

245.6 Cllr. Sedgley said they had asked SMBC if they could clean road signs themselves, she said the planter's underneath road signs could be refurbished as a one off for Friday 8<sup>th</sup> May event, she referred to the outside of the shops. Cllr. Cresswell said the planter's underneath road signs, were the responsibility of the residents whose house they were outside. Cllr. Smith suggested the school could be involved with replanting these. Cllr. Sedgley said the school would be involved with other things for Friday 8<sup>th</sup> May.

245.7 Mr. Neale said he had noticed that Bloor Homes had planted a large number of trees and that a few trees round Cheswick Green had been cut down.

245.8 Cllr. Sedgley said there was to be a fair bit of planting on the Recreation Ground, not all land belonged to the Parish Council, parts were privately owned. It was stated SMBC had a tree planting scheme for Solihull.

245.9 Cllr. Smith said they could not keep on planting trees, there was a need to look after trees as well. Cllr. Swain added there was a limit to where they could put trees, there was nowhere to do this on Parish Council owned land.

245.10 Cllr. Sedgley said the Parish Council was trying to get funding via Warwickshire Wildlife Trust for the Recreation Ground.

245.11 Cllr. Swain said he was now on the fifth contractor to provide a quote to repair the notice boards.

245.12 It was noted there had been continued emails from a resident regarding the Mount, it was stated this was meant to be a wild area. It was noted that a resident had trespassed on to the Mount and cut/damaged a tree beyond what was reasonable, despite being told not to do this, it was stated this was vandalism. Members agreed that

they should look into taking action about this. The Clerk was asked to seek advice from WALC.

245.13 The quote from the Grounds Maintenance contractor to remove a dead tree and branches on the Recreation Ground was accepted.

**246. To receive any reports or recommendations from the Planning Committee and any update in relation to the Neighbourhood Plan and other planning matters.**

246.1 It was noted the Neighbourhood Plan had been updated and circulated.

**247. To consider any planning applications received and local development including progress regarding Cheswick Place/Mount Dairy Farm and Blythe Valley Business Park/IM.**

**PL/2019/03191/TPO** - Land Adjacent 12-15 Mount Dairy Farm Lane Cheswick Green Solihull; Reduce limb with split by approximately 2-3m and if top side of limb has suspected decay reduce by approximately 2-3m on 1 No. English oak tree (T1); Reduce limb by approximately 1-2m on 1 No. English oak tree (T2); crown reduce limb by 3-4m on 1 No. English oak tree (T3).

**PL/2020/00092/MINFHO** - 260 Creynolds Lane Cheswick Green Solihull B90 4ET; Rear extension and over-cladding and insulating exterior walls.

247.1 There were no comments to be submitted for either planning application.

247.2 In relation to Cheswick Place, it was stated it was heading towards being finished. There were comments about the Parish Council pushing for the gravel footpaths to be improved.

247.3 In relation the Blythe Valley, it was stated this was progressing. Cllr. Creswell said all the trees that had been planted at the entrance, on Kinton Lane before Illshaw Heath, were skinny, cheap, flimsy little ones.

**248. To discuss and resolve action in relation to website and advice regarding Accessibility Statement Update.**

248.1 It was agreed to ask Vision ICT to write the Accessibility Statement for the Parish Council website and to place this on the footer of the website.

248.2 It was noted that Cllr. Cresswell's and Cllr. Smith's photographs needed to be added to the website. Cllr. Gosling said anything for the website needed to be done via herself and the clerk.

**249. Update on celebrating Cheswick Green being 50 years old in 2020 and 75<sup>th</sup> anniversary of VE Day.**

249.1 Cllr. Sedgley said there had been another good meeting, there were lots of stalls and other things planned. She said there was a poster for this now and there would be a banner.

249.2 Cllr. Sedgley said the pub was going to pay for a leaflet for every household, they needed volunteers to deliver these. She said they planned to have a litter pick and a spring clean of the village.

249.3 Cllr. Sedgley said the working party had decided to donate to Combat Stress, she had contacted this charity and they were really pleased and would be sending some publicity materials.

249.4 Cllr. Sedgley said the event was coming together. It was agreed not to go ahead with a Maypole, as there were too many implications.

249.5 Cllr. Sedgley said they had discussed the event with the school, the school had a choir that would sing at the event. It was stated the Boys Brigade and the Ukulele group were also getting involved, there would be dancing and stilt walkers.

249.6 It was noted that insurance needed to be sorted out.

249.7 It was stated the Bangla restaurant could be asked to provide street food.

**250. Update on Broadband.**

250.1 Cllr. Gosling said after the last Parish Council meeting, she had sent an email to the CEO of Openreach. She had received an almost instant reply and this had resulted

in her with Cllr. Sedgley meeting a Director from Openreach yesterday. She said there had been two BT/Openreach vans on site when they met.

250.2 Cllr. Gosling said they had been asked to provide some information about the Village Surgery and the school, once this had been sought this may move forward.

250.3 Cllr. Gosling said they had looked at Cheswick Place as it had fibre. It was stated residents on Creynolds Lane had fibre, however this did not include the school.

250.4 Cllr. Gosling said if they could get fibre residents would have more options and it would be better.

250.5 There were comments about there being copper to the cabinet and then aluminium from the cabinet. It was stated the Openreach boxes were rammed and when there had been recent flooding, when the phone connections were being put back, they had been put back incorrectly.

250.6 There were comments about Virgin. It was stated that all of Blythe Valley would be fibre.

### **251. To discuss ponding on the car park.**

251.1 It was noted that the car park was partly owned by the Parish Council, the brewery and the family that owned the shops.

251.2 It was stated there had been an idea to look at a channel for the ponding.

251.3 Cllr. Swain said the previous manager of the pub had obtained quotes to repair the whole of the car park, as he thought it was all his responsibility and the cheapest had been £60,000.

251.4 Cllr. Cresswell said the last time the Parish Council had arranged for repairs it had cost £10,000.

251.5 It was noted that the wall opposite the pub had still not been repaired, it was stated this was damaged all the way along now.

251.6 Cllr. Cresswell referred to having a barrier to stop heavy goods vehicles accessing the car park. Cllr. Gosling said this had already been considered when Cllr. Cresswell was not on the Parish Council and it was not possible.

251.7 Cllr. Swain referred to meeting a surveyor from the brewery regarding shared costs, as it was not Parish Council owned. He said they had considered barriers to prevent unauthorised encampments, but the brewery was not interested. It was stated there was no point in closing off one end of the car park.

### **252. To discuss bus services.**

252.1 Cllr. Sedgley spoke about contacting Borough Councillor James Butler and possibly meeting with someone from Travel for the West Midlands (TfWM). It was noted James Butler had met with the Mayor of the West Midlands, Andy Street, in Cheswick Green regarding the bus services.

252.2 It was stated Land flight was all over social media saying how wonderful and how green they were. It was suggested something could be put on Twitter about this, as Twitter was a powerful tool.

### **253. To discuss Velo June 2020.**

253.1 Cllr. Swain said they had received emails from someone asking Parish Councils to oppose to this event. He said they had discussed this the SMBCs Traffic Manager – Mr. David Keaney – and apparently there were a lot of inaccuracies in the information they had received.

253.2 It was stated that lessons had been learnt from the previous year, SMBC did not pay towards this event and there were improvements in terms of the route.

253.3 It was noted the leaflet for this event had been circulated now and there was access for emergency services.

253.4 It was stated that last year the Marshalls were not locals, they did not know the areas.

253.5 Cllr. Cresswell said there were people on the route that could not get out of their houses and it was not consulted on.

253.6 Cllr. Sedgley said people had 6 months to prepare and make any necessary arrangements, they would not be able to stop this event taking place.

253.7 Mr. Neale suggested only using one side of the road. It was stated there would be about 700 bikes coming through and it was just a one off for one day. It was noted one person had died last year, if only one side of the road was used, it was possible many more would die.

253.8 Cllr. Cresswell said it stated on the leaflet that if there was no footpath someone would guide you across the road.

**254. To receive any reports from Councillors and/or the Clerk.**

254.1 In relation to the 'Liberty' commemoration sign that had been passed to the Parish Council, Cllr. Sedgley said Mr. Neil Barrington (a service man who lives in Cheswick Green), had looked at the War Memorial in the office last week and he thought that those commemorated were World War 1 and Warwickshire Regiment. Therefore, he was going to take it to the Warwickshire Regiment Museum and hopefully it would be reunited or remain with the Museum.

254.2 It was suggested that a photograph of Neil with the sign was taken for the Parish Council website and local newspaper.

**255. Update/report from Village Hall Management Committee.**

255.1 Cllr. Swain said the new doors had been installed, it was stated they were lovely.

255.2 Cllr. Swain said the large hall would be closed for one week, 6-10<sup>th</sup> April for the floor top to be skimmed.

255.3 Cllr. Swain said there was a new hot water boiler. He said getting the letter box repaired was proving difficult, it had been masticked and a roof would be put over the top. He said where it was fixed to the building, water was coming in behind it, he spoke about moss coming off the roof, he said this would be dealt with.

255.4 Cllr. Swain said a drainpipe was partially blocked and they had found one totally blocked due to a down pipe that went nowhere, just to the ground, he said this would be dealt with on the 18-19 February.

**256. To consider and resolve any action(s) in relation to items of correspondence received** *(issued to Parish Councillors with the agenda).*

256.1 It was noted the dog stencil kits had not been received yet.

256.2 There were comments about the Youth Shelter and a piece of wood that had possibly blown off.

256.3 It was noted SMBC was holding a Parish Council conference on Wednesday 26<sup>th</sup> February in the Core 530-8pm.

256.4 Cllr. Gosling and Cllr. Sedgley were meeting with an officer from SMBC regarding installing a sand bin on Tanworth Lane.

256.5 Cllr. Cresswell spoke about the proposals to reduce the opening hours at Dickens Heath library, he said two Ward Councillors had attended the Parish Council meeting with Officers from SMBC. It had been agreed to delay the reduction of hours, the Parish Council was to hold a public meeting and Cheswick Green and Tidbury Green Parish Councils would be invited.

256.6 A request to operate a pizza business on the car park was noted, it was agreed the answer to this was no.

256.7 Information from the West Midlands Pension Fund in relation to its funding strategy statement and needing to select a payment option was noted. It was agreed that Cllr. Gosling should complete the online form choosing the monthly payment option.

Note at 21:25 members of the public left the meeting.

**257. To discuss and resolve any actions in relation to the ongoing CGPC action list** *(issued to Parish Councillors with the agenda).*

257.1 Noted.

**258. Agenda items for next meeting.**

258.1 None.

**259. To resolve that due to the special nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.**

259.1 There were no members of the public or press present.

**260. To discuss and resolve any actions regarding any items of correspondence or matters considered confidential.**

260.1 There were none.

**261. PAYE, payroll and pension scheme.**

**Meeting Closed 21:30**