

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Cheswick Green Parish Council

County area (local councils and parish meetings only): West Midlands

Financial year ending 31 March 20xx

Prepared by (Name and Role): Marie Zizzi Clerk/RFO

Date: 16/04/2021

	£	£
Balance per bank statements as at 31/3/21:		
Co-operative Bank account 1	75000.00	
CCLA account 2	79434.38	
Unity Trust bank account 3	32538.67	
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
		186973.05
Petty cash float (if applicable)		148.09
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/xx		
		-
Net balances as at 31/3/21 (Box 8)		187121.14