

Mrs. Marie Zizzi Clerk to the Council Cheswick Green Village Hall Cheswick Way, Cheswick Green Solihull B90 4JA

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22<sup>nd</sup> December 2021

## Grounds Maintenance, litter picking and bin emptying for and on behalf of Cheswick Green Parish Council 2022 to 2025.

Cheswick Green Parish Council is seeking to appoint a contractor to undertake the grounds maintenance, litter picking and bin emptying on its amenity areas from April 2022 until 31<sup>st</sup> March 2025. If your company wishes to be considered for this work, please see the attached contract documents. The Council will be making the appointment at its Parish Council Meeting in February 2022.

The successful contractor will be required to provide evidence of Third Party and Public Liability Insurance certificates, Health and Safety Policy Statement, a sample Risk Assessment for use of machinery/your employees', a sample COSHH Assessment, a copy of its Waste Carriers License, references, trading history, contract values undertaken and experience.

Should you wish to meet with a member of the Parish Council to be shown around, please email me with some suggested dates and times and I will endeavour to arrange this for you.

Please return your tender by no later than Friday 31<sup>st</sup> January 2022. (Tenders received after this date will not be considered).

Thank you.

Yours faithfully,

Marie Zizzi

Marie Zizzi Clerk Cheswick Green Parish Council